

DRAFT



Bonner County Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

**CONSENT
AGENDA**

August 1, 2023

Memorandum

To: Bonner County Commissioners

Re: Adopting the Order of the Agenda as Presented

A suggested Motion would be: **Mr. Chairman I move to adopt the order of agenda as Presented.**

Consent Agenda

The Consent Agenda includes:

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners’ Minutes for July 25, 2023
- 2) Plats for Approval: MLD0023-30, Lightning Trapper
- 3) Invoices over \$5k: Sheriff, Facilities

A suggested motion would be: **Mr. Chairman, based on the information before us I move to approve the consent agenda as presented.**

Recommendation Acceptance: yes no _____ Date: _____
Steve Bradshaw, Chairman

DRAFT



Bonner County Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

July 25, 2023 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, July 25, 2023, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Bradshaw, Omodt, and Williams present. Commissioner Bradshaw called the meeting to order at 9:00 a.m. The Invocation was presented by Steve Brown and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA AS AMENDED

Commissioner Omodt made a motion to adopt the order of agenda as amended. Commissioner Williams seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

DISTRICT 2 REPORT – Commissioner Williams gave an extensive report of issues and activities.

DISTRICT 3 REPORT – Commissioner Omodt gave an extensive report of issues and activities.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for July 18, 2023
- 2) Plats for Approval: MLD0016-23, Raging Rooster; MLD0086-22, Davis Acres; MLD0007-23, Moondance Acres; MLD0028-23, Flagstone

Commissioner Williams made a motion to approve the consent agenda as presented. Commissioner Omodt seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY23 Claims Batch #21 \$1,374,485.79 & Demands in Batch #21 \$703,124.95; **Totaling \$2,077,610.74**

Claims Batch #21	
General Fund	\$ 132,403.93
Road & Bridge	\$ 134,811.37
Airport	\$ 11,719.38
Elections	\$ 431.07
Drug Court	\$ 4,139.20
District Court	\$ 12,393.52
911 Fund	\$ 20,940.56
Court Interlock	\$ 320.00

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Health District	\$	126,887.75
Indigent and Charity	\$	725.00
Junior College Tuition	\$	1,350.00
Revaluation	\$	959.51
Solid Waste	\$	624,336.65
Tort	\$	405.00
Weeds	\$	435.45
Parks & Recreation	\$	747.74
Highway Special	\$	136,608.40
Justice Fund	\$	109,287.94
Waterways	\$	1,401.90
Grants	\$	20,162.68
Northside Fire	\$	11,175.00
Spirit Lake Fire	\$	19,423.00
Auditors Trust	\$	3,420.74
Total	\$	1,374,485.79
Claims Batch #21		
Demands	\$	703,124.95

Commissioner Omodt made a motion to approve payment of the FY23 Claims and Demands in Batch #21 Totaling \$2,077,610.74. Commissioner Williams seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding FY23 EMS Batch #21 \$26,078.67 & Demands in Batch #21 \$7,304.83; **Totaling \$33,383.50**

EMS Claims Batch #21		
Ambulance District	\$	26,078.67
EMS Claims Batch #21		
Demands	\$	7,304.83

Commissioner Williams made a motion to approve payment of the FY23 EMS Claims Demands in Batch #21 Totaling \$33,383.50. Commissioner Omodt seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

3) Action Item: Discussion/Decision Regarding Disposal of Recording Records; **Resolution**
Commissioner Omodt made a motion to approve **Resolution 23-55**, Authorizing the Destruction of Recording Records from the Clerk’s Office Commissioner Williams seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

4) Action Item: Discussion/Decision Regarding Disposal of Elections Records; **Resolution**
Commissioner Williams made a motion to approve **Resolution 23-56**, that allows the Authorizing the Destruction of Election Records from the Clerk’s Office. Commissioner Omodt seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

5) Action Item: Discussion/Decision Regarding Disposal of Payroll Records; **Resolution**
Commissioner Omodt made a motion to approve **Resolution 23-57**, that allows the Authorizing the Destruction of Payroll Records from the Clerk’s Office. Commissioner Williams seconded the motion. Roll call vote:

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Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

ROAD & BRIDGE – Jason Topp

- 1) Action Item: Discussion/Decision Regarding State and Local Agreement for Construction of Rapid Lightning Bridge and Authorize Final Payment of **\$46.00**

Commissioner Williams made a motion to approve this State and Local Agreement for construction of Key #20207 – Rapid Lightning Bridge #5 and authorize the final payment of \$46.00 in required match funds. Commissioner Omodt seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Professional Services Agreement with JUB Engineers; **\$235,926**

Commissioner Omodt made a motion to approve the Professional Services Agreement #96652 with JUB Engineers for the design of the Spirit Lake Curves safety project in the amount of \$235,926. Commissioner Williams seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

PLANNING – Jake Gabel

- 1) Action Item: Discussion/Decision Regarding Text Amendment, Title 11; **Ordinance**

Commissioner Williams made a motion to approve an Ordinance of Bonner County, Idaho, the number to be assigned providing for the amendment Bonner County Revised Code Title 11 as presented. These changes will become effective upon publication. Commissioner Omodt seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

- 3) Action Item: Discussion Planning Commission Recommendation Regarding Vacation Rental Ordinance Change and Compliance Software

Alan Songstad read the recommendation to the BOCC from the Planning Commission. A workshop will be scheduled in the future regarding this topic.

SOLID WASTE – Bob Howard

- 1) Action Item: Discussion/Decision Regarding a Sublease Agreement with Waste Management
- Commissioner Omodt made a motion to approve the land sublease agreement between Solid Waste and Waste Management in the amount of \$250 per month for the use during the Colburn construction project and allow the chairman to sign. Commissioner Williams seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

TECHNOLOGY – Jacob Storms

- 1) Action Item: Discussion/Decision Regarding EvoGov Website Refresh Proposal; **\$8,850**
- Commissioner Omodt made a motion to approve \$8,850 for services rendered by Bonner County's web host EvoGov. Commissioner Williams seconded the motion for advancement. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – No, Commissioner Bradshaw – Yes. The motion passed.

BOCC – Asia Williams

- 1) Action Item: Discussion/Decision Regarding Status of Fairground Campground, Review the Cost, Discuss the Plan Moving forward.

Commissioner Williams made a motion that unless and until the fair board presents a plan requesting that the board of county commissioners apply for the RV Campground grant, that the board cease submitting the application for the grant. No second, motion dies

- 2) Action Item: Discussion/Review/Decision Regarding Withdrawal rezone application from the city of Sandpoint given the denial recommendation

Commissioner Williams made a motion that the board withdraw its application from the city of Sandpoint for the

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rezone. Commissioner Omodt seconded the motion for discussion. Commissioner Omodt spoke regarding the rezone application and provided clarification on the process through the City of Sandpoint and gave a historical overview of the fairgrounds. There was discussion between the BOCC. There was no final vote.

Commissioner Bradshaw recessed the meeting at 10:26 a.m.

- 3) Action Item: Discussion/Review/Decision Regarding Disengage from Sewell Engineering as it relates to the fairground RV campground activities. **This item was not heard.**
- 4) Action Item: Discussion/Decision Regarding Process by which the public can speak during our business meetings per ordinance. **This item was not heard.**

Commissioner Bradshaw reconvened the meeting at 10:39 a.m.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel

Action Item: Discussion/Decision Regarding Employee Compensation, Assessor

At 10:39 a.m. Commissioner Omodt made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Williams seconded the motion. Roll call vote: Commissioner Omodt – Aye, Commissioner Williams – Aye, Commissioner Bradshaw – Aye. All in favor. The motion passed.

Commissioner Bradshaw reconvened the meeting at 10:51 a.m.

Commissioner Omodt made a motion to proceed as directed. Commissioner Williams seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. All in favor. The motion passed.

Commissioner Bradshaw adjourned the meeting at 10:51 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of July 18, 2023 – July 24, 2023
Copies of the complete meeting minutes are available upon request.

On Thursday, July 20, 2023, an Executive Session was held pursuant to Idaho Code §74-204 (2) and Idaho Code § 74-206 (1) (F) Litigation.

On Thursday, July 20, 2023, and Monday, July 24, 2023, Budget Workshops were held pursuant to Idaho Code §74-204 (2).

On Monday, July 24, 2023, a Selkirk-Pend Oreille Transit Authority Update was held pursuant to Idaho Code §74-204 (2).

ATTEST: Michael W. Rosedale

By _____

By _____

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Chairman Steve Bradshaw

Deputy Clerk

Date

DRAFT

Bonner County Planning Department

"Protecting property rights and enhancing property value"
1500 Highway 2, Suite 208, Sandpoint, Idaho 83864
Phone (208) 265-1458 - Fax (866) 537-4935
Email: planning@bonnercountvid.gov - Web site: www.bonnercountvid.gov



Board of County Commissioners Memorandum

July 26, 2023

To: Board of County Commissioners

From: Rob Winningham, Bonner County Planning Tech

Subject: Final plat, MLD0023-30 – Lightning Trapper

The above referenced plat is a minor land division dividing one (1) 20.47 acre parcel into one (1) 10.24 acre lot and one (1) 10.23 acre lot. The property is zoned Agriculture/Forest 10 (AF-10) and meets the requirements of that zone. The property is served by individual well, individual septic, North Side Fire District and Avista Utilities. Trapper Creek Road is a privately-owned and maintained gravel road with a 66' ROW. Box Canyon Road is a privately-owned and maintained gravel road with a 60' easement. The parcel is located in a portion of Section 01, Township 58 North, Range 01 East, Boise Meridian, Idaho. The plat was approved by Bonner County on June 29, 2023.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Legal Review: _____

Distribution: Jake Gabell
Janna Berard
Rob Winningham

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance: Yes No

Commissioner Steve Bradshaw, Chairman

Date: _____

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Bonner County Sheriff's Office

4001 N Boyer Road • Sandpoint, ID 83864 • Phone: (208) 263-8417

Memorandum

Date: July 17, 2023
To: Board of County Commissioners
From: Sheriff Daryl Wheeler
Re: Purchase over \$5K - Command Sourcing

Description:

The Bonner County Sheriff's Office would like authorization to purchase 48 Mattresses from Command Sourcing in the amount of \$7,384.99.

The Bonner County Sheriff's Office Jail has adequate funds in its: 03461/8590 Jail/Equipment account to pay for these items.

This Request has been approved by:

Auditing – Mike Rosedale 

Distribution:

Original to be sent to the Sheriff's Office
Copy to Auditor's Office

Recommendation Acceptance: yes no _____ **Date:** _____
Commissioner Steve Bradshaw, Chairman

DRAFT



Quotation

Command Sourcing, Inc.
8100 Horseshoe Bar Rd, STE A #228
Loomis, CA 95650
www.commandsourcing.com
safes@commandsourcing.com

QUOTE NO. 713231
DATE July 13, 2023

TO Bonner County Sheriff's Office
Attn: Accounts Payable
4001 N Boyer Rd
Sandpoint, ID 83884

SHIP TO Bonner County Sheriff's Office
Attn: Lt. J. Stevens
4001 N Boyer Rd
Sandpoint, ID 83884

Customer ID #	PO #	Contact Person	Contact Person Phone	Payment Terms	Quote Valid Until
		Daren Ward	(208) 888-6213	Net 30	8/12/23

QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
48.00	C462575P	Mattress - Blue Correctional, with pillow 75" x 26"	\$ 114.93	\$ 5,516.64
1.00	S&H	Shipping and Handling	\$ 1,868.35	\$ 1,868.35
			Taxes:	\$ -
			Total:	\$ 7,384.99

Comments or special instructions:

Tax assessed by purchaser out of the state of California. 4% service charge on payment by Credit Card. Return Policy: Command Sourcing must be notified prior to receipt of any returned items and a restocking fee may be assessed.



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BONNER COUNTY FACILITIES DEPARTMENT

1500 Highway 2, Suite 101 • Sandpoint, Idaho 83864-1303
Phone (208) 255-5681 • Fax 844-965-9700 • www.bonnercountyid.gov

August 1, 2023

Consent
Agenda

Memorandum

To: Commissioners

From: Teddi Lupton, Director of Public Works

Re: Redman & Company Insurance – Builder’s Risk Policy for EMS Station 1

As part of the EMS Station 1 Project, Kilgore Construction has requested Bonner County provide Builder’s Risk Policy to ensure protection of the County and Contractor in the event of damage from vandalism or similar occurrences. Facilities recommends Bonner County approve the attached policy invoice in the amount of \$5,826.00. 70% of the invoice will come out of 00118/9480 (general fund/capitol construction) and 30% will come out of 99918/9480 (EMS/capitol construction) The policy will commence on August 1, 2023 and end in 1 year.

Auditor Review
Legal Review *B. Wilson*

Distribution: Original to BOCC
Email copy to Teddi Lupton and Spencer Ferguson

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steve Bradshaw, Chairman

INVOICE # EMS/BR

DRAFT

Redman & Company Insurance

1410 Lincoln Way Suite 100, Coeur d'Alene, ID 83814
208-664-5263

7/21/2023

BILL TO

Bonner County

1500 Hwy 2 Suite 337, Sandpoint, ID 83864
(208)217-0768

FOR

EMS Builders Risk Policy

Details

AMOUNT

Builder's Risk Policy for EMS construction project

\$5,626.00

00118/9480 3938.20

99918/9480 1687.80

\$5626.00

00118/9480

200.00

Subtotal \$5,626.00

5826.00

Fully Earned Agency Fee \$200.00

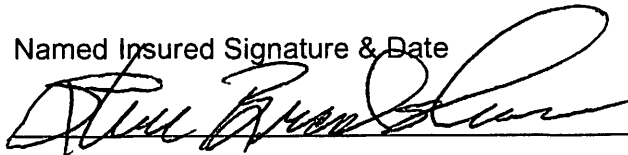
Total \$5,826.00

Make all payments payable to Redman & Company Insurance

If you have any questions concerning this invoice, use the following contact information:

Brian Nate, 208-664-5263, Brian@RedmanInsurance.com

Named Insured Signature & Date

 7/24/23

THANK YOU FOR YOUR BUSINESS!

Bonner County



Coverage is provided in:
The Ohio Casualty Insurance Company

Policy Number:
BMO (24) 64 59 80 43

Policy Period:
From 08/01/2023 To 08/01/2024

Endorsement Period:
From 08/01/2023 to 08/01/2024
12:01 am Standard Time
at Insured Mailing Location

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Policy Change Endorsement

Named Insured & Mailing Address

Agent Mailing Address & Phone No.

BONNER COUNTY
1500 Hwy 2
Sandpoint, ID 83864

(208) 664-5263
REDMAN & COMPANY INSURANCE INC
1410 LINCOLN WAY STE 100
COEUR D ALENE, ID 83814-2300

CHANGES TO POLICY - TRANSACTION # 3

This Policy Change Endorsement Results In A Change In The Charges As Follows:

No Change in Premium

Description of Change(s)

Corrected address to:

314 Ontario St, Sandpoint, ID 83864

See The Revised Declarations and Declarations Schedule

Issue Date

Authorized Representative

To report a claim, call your Agent or 1-844-325-2467

DS 70 27 01 08



Coverage is Provided in:
The Ohio Casualty Insurance Company

DRAFT

Policy Number:
BMO (24) 64 59 80 43
Policy Period:
From 08/01/2023 To 08/01/2024
Endorsement Period:
From 08/01/2023 to 08/01/2024
12:01 am Standard Time
at Insured Mailing Location

Policy Change Endorsement

Named Insured

Agent

BONNER COUNTY

(208) 664-5263
REDMAN & COMPANY INSURANCE INC

SUMMARY OF LOCATIONS

0001 314 Ontario St, Sandpoint, ID 83864-1794

POLICY FORMS AND ENDORSEMENTS

This section lists the Forms and Endorsements for your policy. Refer to these documents as needed for detailed information concerning your coverage.

FORM NUMBER	TITLE
CL 01 00 03 99	Common Policy Conditions
CL 01 95 05 13	Idaho Amendatory Endorsement
CL 06 00 01 15	Certified Terrorism Loss
CL 07 00 10 06	Virus or Bacteria Exclusion
CL 16 50 06 06	Conditional Nuclear, Biological, and Chemical Terrorism Exclusion
CM 89 65 08 21	Cyber Incident Exclusion
IL 88 58 04 21	Actual Cash Value - Idaho
IM 70 50 04 04	Builders' Risk Coverage-Scheduled Jobsite Broad

Issue Date

Authorized Representative

To report a claim, call your Agent or 1-844-325-2467

DS 70 27 01 08



Coverage is provided by
The Ohio Casualty Insurance Company

Policy Number:
BMO (24) 64 59 80 43

Policy Period:
From 08/01/2023 To 08/01/2024
12:01 am Standard Time
at Insured Mailing Location

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Commercial Inland Marine
Declarations -Revised

Named Insured

Agent

BONNER COUNTY

(208) 664-5263
REDMAN & COMPANY INSURANCE INC

SUMMARY OF CHARGES

Explanation of Charges	DESCRIPTION	PREMIUM
	Builders Risk	\$5,576.00
	Commercial Inland Marine Schedule Totals	\$5,576.00
	Certified Acts of Terrorism Coverage	\$50.00

Total Advance Charges: \$5,626.00

Note: This is not a bill

To report a claim, call your Agent or 1-844-325-2467

DS 70 22 01 08



Coverage is provided in:
The Ohio Casualty Insurance Company

Policy Number:
BMO (24) 64 59 80 43
Policy Period:
From 08/01/2023 To 08/01/2024
12:01 am Standard Time
at Insured Mailing Location

DRAFT
Commercial Inland Marine
Declarations Schedule -Revised
Agent

Named Insured

BONNER COUNTY

(208) 664-5263
REDMAN & COMPANY INSURANCE INC

BUILDERS RISK
BROAD FORM

SCHEDULED LOCATIONS

Loc. No.	Location	Limit
0001	314 Ontario St Sandpoint, ID 83864	\$ 6,800,000

COVERAGE EXTENSIONS

Additional Debris Removal Expenses	\$ 5,000
Emergency Removal	10 days
Emergency Removal Expenses	\$ 10,000
Fraud and Deceit	\$ 50,000
Limited Fungus Coverage	\$ 15,000
Waterborne Property	\$ 10,000

SUPPLEMENTAL COVERAGES

Contract Penalty	\$ 10,000
Expediting Expenses	\$ 10,000
Fire Department Service Charges	\$ 1,000
Personal Property	\$ 10,000
Ordinance Or Law (Undamaged Parts Of a Building)	\$ Covered
Ordinance Or Law (Increased Cost To Repair And Cost to Demolish/Clear Site)	\$ 50,000
Pollutant Cleanup and Removal	\$ 25,000
Rewards	\$ 1,000
Sewer Backup Coverage	\$ 10,000
Storage Locations	\$ 10,000

To report a claim, call your Agent or 1-844-325-2467



Coverage is Provided in:
The Ohio Casualty Insurance Company

Policy Number:
BMO (24) 64 59 80 43

Policy Period:
From 08/01/2023 To 08/01/2024
12:01 am Standard Time
at Insured Mailing Location

DRAFT

Commercial Inland Marine
Declarations Schedule -Revised
Agent

Named Insured

BONNER COUNTY

(208) 664-5263
REDMAN & COMPANY INSURANCE INC

SUPPLEMENTAL COVERAGES (cont)

Testing	\$ <u>10,000</u>
Transit	\$ <u>10,000</u>
Trees, Shrubs, and Plants	\$ <u>10,000</u>

Earthquake Coverage

Coverage Not Provided

Coverage Provided, as described below:

Earthquake Limit -- The most "we" pay for loss to any one building or structure is:	\$ _____
---	----------

Earthquake Catastrophe Limit -- The most "we" pay for loss in any one occurrence is:	\$ _____
--	----------

Flood Coverage

Flood Limit -- The most "we" pay for loss to any one building or structure is:	\$ _____
--	----------

Flood Catastrophe Limit -- The most "we" pay for loss in any one occurrence is:	\$ _____
---	----------

DEDUCTIBLE

Deductible Amount	\$ <u>5,000</u>
-------------------	-----------------

Deductible Amount

<input type="checkbox"/> Earthquake Coverage	\$ _____
<input type="checkbox"/> Flood Coverage	\$ _____
<input type="checkbox"/> Sewer Backup Coverage	\$ _____

COINSURANCE (Select One)

100%
 Coinsurance Provisions Are Waived

To report a claim, call your Agent or 1-844-325-2467



Coverage is Provided In:
The Ohio Casualty Insurance Company

Policy Number:
BMO (24) 64 59 80 43
Policy Period:
From 08/01/2023 To 08/01/2024
12:01 am Standard Time
at Insured Mailing Location

DRAFT

**Commercial Inland Marine
Declarations Schedule -Revised
Agent**

Named Insured

BONNER COUNTY

(208) 664-5263
REDMAN & COMPANY INSURANCE INC

SUPPLEMENTAL COVERAGES (cont)

PERMISSION TO OCCUPY

(X) Permission to occupy is not granted.

() The occupancy and use provisions under Additional Coverage
Limitations are deleted, and permission is granted to occupy covered
property after the date indicated below:

Month ____ Day ____ Year ____

To report a claim, call your Agent or 1-844-325-2467

IM 70 55 04 04



BONNER COUNTY ENGINEERING

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: (208) 255-5681

DRAFT

Engineering
Item #1

August 1, 2023

Memorandum

To: Commissioners

From: Spencer Ferguson, Engineering Department

Re: Approval of Contract and Notice to Proceed for EMS Station No. 1 and Office Complex

On July 11, 2023, the Board of Bonner County Commissioners awarded the EMS Station No. 1 and Office Complex project to Kilgore Construction for \$7,190,000.00

Attached for your review and approval is the American Institute of Architects Standard Form Agreement with Kilgore Construction. Also attached for your review and approval is the Notice to Proceed.

Engineering is requesting the BOCC approve the attached Contract and Notice to Proceed for construction of the new EMS Station and Office Building.

Legal Review: 

Auditor Review: 

Distribution: Original to BOCC
Email copy to Bob Howard; Melissa Gault

Suggested Motion: Mr. Chairman, based on the information before me, I move that the County approve the attached contract and notice to proceed for the EMS Station No. 1 and Office Complex. I further move to authorize the Chairman to sign the contract and notice to proceed administratively.

Recommendation Acceptance: yes no

BOCC Chairman Steven Bradshaw

Date: _____



AIA[®]

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Document A101[®] – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the eleventh day of July in the year 2023
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Bonner County
1500 Highway 2
Sandpoint, ID 83864

and the Contractor:
(Name, legal status, address and other information)

Kilgore Construction, Inc.
P.O. Box 367
18621 N. Yale
Colbert, WA 99005

for the following Project:
(Name, location and detailed description)

Bonner County EMS Station 1 and Office Complex
Sandpoint, ID

The Architect:
(Name, legal status, address and other information)

H2A Architects, PA
420 Indiana, STE 100
Coeurd'Alene, ID 83814

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

User Notes:

DRAFT

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

- The date of this Agreement.
- A date set forth in a notice to proceed issued by the Owner.
- Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

Init.

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User Notes:

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[] Not later than () calendar days from the date of commencement of the Work.

[] By the following date: per 3.3.2

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
Base Bid	360 days from date of Notice to Proceed
Alternate No. 1 Tenant Improvement	120 days from Substantial Completion of the Base Bid work

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be seven million, one hundred and ninety thousand (\$ 7,190,000), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
Alternate No. 1 Tenant Improvement	\$196,000

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. (Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
N/A		

§ 4.3 Allowances, if any, included in the Contract Sum: (Identify each allowance.)

Item	Price
N/A	

§ 4.4 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
N/A		

§ 4.5 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

\$500 per calendar day in accordance with the Supplementary Conditions.

§ 4.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

N/A

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ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the last day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the last day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than thirty (30) days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

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§ 5.1.7.1.1 The following items are not subject to retainage:

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

N/A

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

N/A

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

(Insert any other conditions for release of retainage upon Substantial Completion.)

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

%

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

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§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

- Arbitration pursuant to Section 15.4 of AIA Document A201–2017
- Litigation in a court of competent jurisdiction
- Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner’s convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner’s convenience.)

per the General and Supplementary Conditions

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner’s representative:

(Name, address, email address, and other information)

Spencer Ferguson, PE
Manager Bonner County Engineering
208-255-5681 ext 2121
Spencer.ferguson@bonnercountyd.gov

§ 8.3 The Contractor’s representative:

(Name, address, email address, and other information)

Jad Kilgore, President Kilgore Construction, Inc.
509-238-0703
jad@kcispokane.com

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§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in the Supplementary Condition.

§ 8.5.2 The Contractor shall provide bonds as set forth in the Instructions to Bidders and Supplementary Conditions..

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201-2017, may be given in accordance with AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with AIA Document E203-2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

Not applicable

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor
- .3 AIA Document A201™-2017, General Conditions of the Contract for Construction
- .4 AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:
(Insert the date of the E203-2013 incorporated into this Agreement.)

not applicable

- .5 Drawings

Number	Title	Date
102 sheets	Bonner County EMS Station 1 & Office Complex	May 10, 2023

- .6 Specifications

Section	Title	Date	Pages
See specification index	Project Manual	May 10, 2023	Vol 1 – 452 pages Vol 2 – 522 pages Vol 3 – 550 pages

- .7 Addenda, if any:

Number	Date	Pages
One	5-24-23	1
Two	5-30-23	12
Three	6-5-23	12
Four	6-9-23	36

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Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:
(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

AIA Document E204™-2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

The Sustainability Plan:

Title	Date	Pages
-------	------	-------

Supplementary and other Conditions of the Contract:


Document	Title	Date	Pages
Project Manual Vol I	Supplcmntary Conditions	5-17-23	24

.9 Other documents, if any, listed below:
(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™-2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

Steven Bradshaw, Chairman Bonner County Board
of Commissioners
(Printed name and title)



CONTRACTOR (Signature)

Jad Kilgore, President Kilgore Construction, Inc.
(Printed name and title)

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Additions and Deletions Report for AIA® Document A101® – 2017

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 17:38:01 ET on 07/11/2023.

PAGE 1

AGREEMENT made as of the eleventh day of July in the year 2023

...

Bonner County
1500 Highway 2
Sandpoint, ID 83864

...

Kilgore Construction, Inc.
P.O. Box 367
18621 N. Yale
Colbert, WA 99005

...

Bonner County EMS Station 1 and Office Complex
Sandpoint, ID

...

H2A Architects, PA
420 Indiana, STE 100
Coeurd'Alene, ID 83814

PAGE 2

A date set forth in a notice to proceed issued by the Owner.

PAGE 3

By the following date: per 3.3.2

...

<u>Base Bid</u>	<u>360 days from date of Notice to Proceed</u>
<u>Alternate No. 1 Tenant Improvement</u>	<u>120 days from Substantial Completion of the Base Bid work</u>

...

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be seven million, one hundred and ninety thousand (\$ 7,190,000), subject to additions and deductions as provided in the Contract Documents.

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...

Alternate No. 1 Tenant Improvement \$196,000

...

N/A

...

N/A

...

N/A

...

\$500 per calendar day in accordance with the Supplementary Conditions.

...

N/A
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§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the last day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the last day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than thirty (30) days after the Architect receives the Application for Payment.

...

5%
PAGE 5

N/A

...

N/A
PAGE 6

[X] Litigation in a court of competent jurisdiction

...

per the General and Supplementary Conditions

...

Spencer Ferguson, PE
Manager Bonner County Engineering
208-255-5681 ext 2121
Spencer.ferguson@bonnercountyid.gov

DRAFT

...

Jad Kilgore, President Kilgore Construction, Inc.
509-238-0703
jad@kcispokane.com
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§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in ~~AIA Document A101™ 2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.~~ the Supplementary Condition.

§ 8.5.2 The Contractor shall provide bonds as set forth in ~~AIA Document A101™ 2017 Exhibit A, and elsewhere in the Contract Documents.~~ the Instructions to Bidders and Supplementary Conditions.

...

Not applicable

...

~~2~~ AIA Document A101™ 2017, Exhibit A, Insurance and Bonds

...

not applicable

...

102 sheets

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Station 1 & Office
Comple

May 10, 2023

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Conditions

...
Steven Bradshaw, Chairman Bonner County Board
of Commissioners

Jad Kilgore, President Kilgore Construction, Inc.

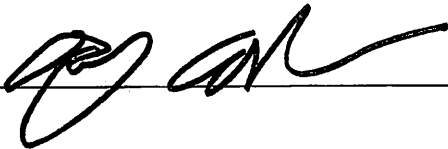
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Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Richard Colburn, AIA, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 17:38:01 ET on 07/11/2023 under Order No. 2114448716 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A101™ – 2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)



(Title)

Head Architect

(Dated)

7.13.23



AIA[®]

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Document A201[®] – 2017

General Conditions of the Contract for Construction

for the following PROJECT:

(Name and location or address)

Bonner County EMS Station 1 and Office Complex
Sandpoint, ID

THE OWNER:

(Name, legal status and address)

Bonner County
1500 Highway 2
Sandpoint, ID 83864

THE ARCHITECT:

(Name, legal status and address)

H2A Architects, PA
420 Indiana, STE 100
Coeur d'Alene, ID 83814

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

For guidance in modifying this document to include supplementary conditions, see AIA Document A503[™], Guide for Supplementary Conditions.

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ARTICLE 1 GENERAL PROVISIONS

§ 1.1 Basic Definitions

§ 1.1.1 The Contract Documents

The Contract Documents are enumerated in the Agreement between the Owner and Contractor (hereinafter the Agreement) and consist of the Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of the Contract, other documents listed in the Agreement, and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive, or (4) a written order for a minor change in the Work issued by the Architect. Unless specifically enumerated in the Agreement, the Contract Documents do not include the advertisement or invitation to bid, Instructions to Bidders, sample forms, other information furnished by the Owner in anticipation of receiving bids or proposals, the Contractor's bid or proposal, or portions of Addenda relating to bidding or proposal requirements.

§ 1.1.2 The Contract

The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect's consultants, (2) between the Owner and a Subcontractor or a Sub-subcontractor, (3) between the Owner and the Architect or the Architect's consultants, or (4) between any persons or entities other than the Owner and the Contractor. The Architect shall, however, be entitled to performance and enforcement of obligations under the Contract intended to facilitate performance of the Architect's duties.

§ 1.1.3 The Work

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment, and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project.

§ 1.1.4 The Project

The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by the Owner and by Separate Contractors.

§ 1.1.5 The Drawings

The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules, and diagrams.

§ 1.1.6 The Specifications

The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services.

§ 1.1.7 Instruments of Service

Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.

§ 1.1.8 Initial Decision Maker

The Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2. The Initial Decision Maker shall not show partiality to the Owner or Contractor and shall not be liable for results of interpretations or decisions rendered in good faith.

§ 1.2 Correlation and Intent of the Contract Documents

§ 1.2.1 The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

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§ 1.2.1.1 The invalidity of any provision of the Contract Documents shall not invalidate the Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Contract.

§ 1.2.2 Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade.

§ 1.2.3 Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings.

§ 1.3 Capitalization

Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles, or (3) the titles of other documents published by the American Institute of Architects.

§ 1.4 Interpretation

In the interest of brevity the Contract Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

§ 1.5 Ownership and Use of Drawings, Specifications, and Other Instruments of Service

§ 1.5.1 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and retain all common law, statutory, and other reserved rights in their Instruments of Service, including copyrights. The Contractor, Subcontractors, Sub-subcontractors, and suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Architect's or Architect's consultants' reserved rights.

§ 1.5.2 The Contractor, Subcontractors, Sub-subcontractors, and suppliers are authorized to use and reproduce the Instruments of Service provided to them, subject to any protocols established pursuant to Sections 1.7 and 1.8, solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and suppliers may not use the Instruments of Service on other projects or for additions to the Project outside the scope of the Work without the specific written consent of the Owner, Architect, and the Architect's consultants.

§ 1.6 Notice

§ 1.6.1 Except as otherwise provided in Section 1.6.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission if a method for electronic transmission is set forth in the Agreement.

§ 1.6.2 Notice of Claims as provided in Section 15.1.3 shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the party to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.

§ 1.7 Digital Data Use and Transmission

The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.8 Building Information Models Use and Reliance

Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document

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G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 OWNER

§ 2.1 General

§ 2.1.1 The Owner is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all matters requiring the Owner's approval or authorization. Except as otherwise provided in Section 4.2.1, the Architect does not have such authority. The term "Owner" means the Owner or the Owner's authorized representative.

§ 2.1.2 The Owner shall furnish to the Contractor, within fifteen days after receipt of a written request, information necessary and relevant for the Contractor to evaluate, give notice of, or enforce mechanic's lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and the Owner's interest therein.

§ 2.2 Evidence of the Owner's Financial Arrangements

§ 2.2.1 Prior to commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence. If commencement of the Work is delayed under this Section 2.2.1, the Contract Time shall be extended appropriately.

§ 2.2.2 Following commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract only if (1) the Owner fails to make payments to the Contractor as the Contract Documents require; (2) the Contractor identifies in writing a reasonable concern regarding the Owner's ability to make payment when due; or (3) a change in the Work materially changes the Contract Sum. If the Owner fails to provide such evidence, as required, within fourteen days of the Contractor's request, the Contractor may immediately stop the Work and, in that event, shall notify the Owner that the Work has stopped. However, if the request is made because a change in the Work materially changes the Contract Sum under (3) above, the Contractor may immediately stop only that portion of the Work affected by the change until reasonable evidence is provided. If the Work is stopped under this Section 2.2.2, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided in the Contract Documents.

§ 2.2.3 After the Owner furnishes evidence of financial arrangements under this Section 2.2, the Owner shall not materially vary such financial arrangements without prior notice to the Contractor.

§ 2.2.4 Where the Owner has designated information furnished under this Section 2.2 as "confidential," the Contractor shall keep the information confidential and shall not disclose it to any other person. However, the Contractor may disclose "confidential" information, after seven (7) days' notice to the Owner, where disclosure is required by law, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or by court or arbitrator(s) order. The Contractor may also disclose "confidential" information to its employees, consultants, sureties, Subcontractors and their employees, Sub-subcontractors, and others who need to know the content of such information solely and exclusively for the Project and who agree to maintain the confidentiality of such information.

§ 2.3 Information and Services Required of the Owner

§ 2.3.1 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 3.7.1, the Owner shall secure and pay for necessary approvals, easements, assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

§ 2.3.2 The Owner shall retain an architect lawfully licensed to practice architecture, or an entity lawfully practicing architecture, in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.

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§ 2.3.3 If the employment of the Architect terminates, the Owner shall employ a successor to whom the Contractor has no reasonable objection and whose status under the Contract Documents shall be that of the Architect.

§ 2.3.4 The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.

§ 2.3.5 The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Contractor's performance of the Work with reasonable promptness after receiving the Contractor's written request for such information or services.

§ 2.3.6 Unless otherwise provided in the Contract Documents, the Owner shall furnish to the Contractor one copy of the Contract Documents for purposes of making reproductions pursuant to Section 1.5.2.

§ 2.4 Owner's Right to Stop the Work

If the Contractor fails to correct Work that is not in accordance with the requirements of the Contract Documents as required by Section 12.2 or repeatedly fails to carry out Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity, except to the extent required by Section 6.1.3.

§ 2.5 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a ten-day period after receipt of notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such default or neglect. Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect and the Architect may, pursuant to Section 9.5.1, withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the reasonable cost of correcting such deficiencies, including Owner's expenses and compensation for the Architect's additional services made necessary by such default, neglect, or failure. If current and future payments are not sufficient to cover such amounts, the Contractor shall pay the difference to the Owner. If the Contractor disagrees with the actions of the Owner or the Architect, or the amounts claimed as costs to the Owner, the Contractor may file a Claim pursuant to Article 15.

ARTICLE 3 CONTRACTOR

§ 3.1 General

§ 3.1.1 The Contractor is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract. The term "Contractor" means the Contractor or the Contractor's authorized representative.

§ 3.1.2 The Contractor shall perform the Work in accordance with the Contract Documents.

§ 3.1.3 The Contractor shall not be relieved of its obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Architect in the Architect's administration of the Contract, or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

§ 3.2 Review of Contract Documents and Field Conditions by Contractor

§ 3.2.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

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§ 3.2.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.3.4, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information in such form as the Architect may require. It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents.

§ 3.2.3 The Contractor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Architect any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect may require.

§ 3.2.4 If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor's notices or requests for information pursuant to Sections 3.2.2 or 3.2.3, the Contractor shall submit Claims as provided in Article 15. If the Contractor fails to perform the obligations of Sections 3.2.2 or 3.2.3, the Contractor shall pay such costs and damages to the Owner, subject to Section 15.1.7, as would have been avoided if the Contractor had performed such obligations. If the Contractor performs those obligations, the Contractor shall not be liable to the Owner or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities.

§ 3.3 Supervision and Construction Procedures

§ 3.3.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work under the Contract. If the Contract Documents give specific instructions concerning construction means, methods, techniques, sequences, or procedures, the Contractor shall evaluate the jobsite safety thereof and shall be solely responsible for the jobsite safety of such means, methods, techniques, sequences, or procedures. If the Contractor determines that such means, methods, techniques, sequences or procedures may not be safe, the Contractor shall give timely notice to the Owner and Architect, and shall propose alternative means, methods, techniques, sequences, or procedures. The Architect shall evaluate the proposed alternative solely for conformance with the design intent for the completed construction. Unless the Architect objects to the Contractor's proposed alternative, the Contractor shall perform the Work using its alternative means, methods, techniques, sequences, or procedures.

§ 3.3.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors.

§ 3.3.3 The Contractor shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work.

§ 3.4 Labor and Materials

§ 3.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

§ 3.4.2 Except in the case of minor changes in the Work approved by the Architect in accordance with Section 3.12.8 or ordered by the Architect in accordance with Section 7.4, the Contractor may make substitutions only with the consent of the Owner, after evaluation by the Architect and in accordance with a Change Order or Construction Change Directive.

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§ 3.4.3 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them.

§ 3.5 Warranty

§ 3.5.1 The Contractor warrants to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

§ 3.5.2 All material, equipment, or other special warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 9.8.4.

§ 3.6 Taxes

The Contractor shall pay sales, consumer, use and similar taxes for the Work provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

§ 3.7 Permits, Fees, Notices and Compliance with Laws

§ 3.7.1 Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit as well as for other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.

§ 3.7.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work.

§ 3.7.3 If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

§ 3.7.4 Concealed or Unknown Conditions

If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect before conditions are disturbed and in no event later than 14 days after first observance of the conditions. The Architect will promptly investigate such conditions and, if the Architect determines that they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend that an equitable adjustment be made in the Contract Sum or Contract Time, or both. If the Architect determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner and Contractor, stating the reasons. If either party disputes the Architect's determination or recommendation, that party may submit a Claim as provided in Article 15.

§ 3.7.5 If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner and Architect. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.

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§ 3.8 Allowances

§ 3.8.1 The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, but the Contractor shall not be required to employ persons or entities to whom the Contractor has reasonable objection.

§ 3.8.2 Unless otherwise provided in the Contract Documents,

- .1 allowances shall cover the cost to the Contractor of materials and equipment delivered at the site and all required taxes, less applicable trade discounts;
- .2 Contractor's costs for unloading and handling at the site, labor, installation costs, overhead, profit, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and
- .3 whenever costs are more than or less than allowances, the Contract Sum shall be adjusted accordingly by Change Order. The amount of the Change Order shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2.

§ 3.8.3 Materials and equipment under an allowance shall be selected by the Owner with reasonable promptness.

§ 3.9 Superintendent

§ 3.9.1 The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Work. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor.

§ 3.9.2 The Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the name and qualifications of a proposed superintendent. Within 14 days of receipt of the information, the Architect may notify the Contractor, stating whether the Owner or the Architect (1) has reasonable objection to the proposed superintendent or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 3.9.3 The Contractor shall not employ a proposed superintendent to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's consent, which shall not unreasonably be withheld or delayed.

§ 3.10 Contractor's Construction and Submittal Schedules

§ 3.10.1 The Contractor, promptly after being awarded the Contract, shall submit for the Owner's and Architect's information a Contractor's construction schedule for the Work. The schedule shall contain detail appropriate for the Project, including (1) the date of commencement of the Work, interim schedule milestone dates, and the date of Substantial Completion; (2) an apportionment of the Work by construction activity; and (3) the time required for completion of each portion of the Work. The schedule shall provide for the orderly progression of the Work to completion and shall not exceed time limits current under the Contract Documents. The schedule shall be revised at appropriate intervals as required by the conditions of the Work and Project.

§ 3.10.2 The Contractor, promptly after being awarded the Contract and thereafter as necessary to maintain a current submittal schedule, shall submit a submittal schedule for the Architect's approval. The Architect's approval shall not be unreasonably delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow the Architect reasonable time to review submittals. If the Contractor fails to submit a submittal schedule, or fails to provide submittals in accordance with the approved submittal schedule, the Contractor shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of submittals.

§ 3.10.3 The Contractor shall perform the Work in general accordance with the most recent schedules submitted to the Owner and Architect.

§ 3.11 Documents and Samples at the Site

The Contractor shall make available, at the Project site, the Contract Documents, including Change Orders, Construction Change Directives, and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and the approved Shop Drawings, Product Data, Samples, and similar required submittals. These shall be in electronic form or paper copy, available to the Architect and Owner, and

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delivered to the Architect for submittal to the Owner upon completion of the Work as a record of the Work as constructed.

§ 3.12 Shop Drawings, Product Data and Samples

§ 3.12.1 Shop Drawings are drawings, diagrams, schedules, and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier, or distributor to illustrate some portion of the Work.

§ 3.12.2 Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams, and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.

§ 3.12.3 Samples are physical examples that illustrate materials, equipment, or workmanship, and establish standards by which the Work will be judged.

§ 3.12.4 Shop Drawings, Product Data, Samples, and similar submittals are not Contract Documents. Their purpose is to demonstrate how the Contractor proposes to conform to the information given and the design concept expressed in the Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect without action.

§ 3.12.5 The Contractor shall review for compliance with the Contract Documents, approve, and submit to the Architect, Shop Drawings, Product Data, Samples, and similar submittals required by the Contract Documents, in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of the Owner or of Separate Contractors.

§ 3.12.6 By submitting Shop Drawings, Product Data, Samples, and similar submittals, the Contractor represents to the Owner and Architect that the Contractor has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so, and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents.

§ 3.12.7 The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples, or similar submittals, until the respective submittal has been approved by the Architect.

§ 3.12.8 The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from the requirements of the Contract Documents by the Architect's approval of Shop Drawings, Product Data, Samples, or similar submittals, unless the Contractor has specifically notified the Architect of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples, or similar submittals, by the Architect's approval thereof.

§ 3.12.9 The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples, or similar submittals, to revisions other than those requested by the Architect on previous submittals. In the absence of such notice, the Architect's approval of a resubmission shall not apply to such revisions.

§ 3.12.10 The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor's responsibilities for construction means, methods, techniques, sequences, and procedures. The Contractor shall not be required to provide professional services in violation of applicable law.

§ 3.12.10.1 If professional design services or certifications by a design professional related to systems, materials, or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect will

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specify all performance and design criteria that such services must satisfy. The Contractor shall be entitled to rely upon the adequacy and accuracy of the performance and design criteria provided in the Contract Documents. The Contractor shall cause such services or certifications to be provided by an appropriately licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings, and other submittals prepared by such professional. Shop Drawings, and other submittals related to the Work, designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect. The Owner and the Architect shall be entitled to rely upon the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals, provided the Owner and Architect have specified to the Contractor the performance and design criteria that such services must satisfy. Pursuant to this Section 3.12.10, the Architect will review and approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 3.12.10.2 If the Contract Documents require the Contractor's design professional to certify that the Work has been performed in accordance with the design criteria, the Contractor shall furnish such certifications to the Architect at the time and in the form specified by the Architect.

§ 3.13 Use of Site

The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, lawful orders of public authorities, and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.

§ 3.14 Cutting and Patching

§ 3.14.1 The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly. All areas requiring cutting, fitting, or patching shall be restored to the condition existing prior to the cutting, fitting, or patching, unless otherwise required by the Contract Documents.

§ 3.14.2 The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner or Separate Contractors by cutting, patching, or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter construction by the Owner or a Separate Contractor except with written consent of the Owner and of the Separate Contractor. Consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold, from the Owner or a Separate Contractor, its consent to cutting or otherwise altering the Work.

§ 3.15 Cleaning Up

§ 3.15.1 The Contractor shall keep the premises and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery, and surplus materials from and about the Project.

§ 3.15.2 If the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so and the Owner shall be entitled to reimbursement from the Contractor.

§ 3.16 Access to Work

The Contractor shall provide the Owner and Architect with access to the Work in preparation and progress wherever located.

§ 3.17 Royalties, Patents and Copyrights

The Contractor shall pay all royalties and license fees. The Contractor shall defend suits or claims for infringement of copyrights and patent rights and shall hold the Owner and Architect harmless from loss on account thereof, but shall not be responsible for defense or loss when a particular design, process, or product of a particular manufacturer or manufacturers is required by the Contract Documents, or where the copyright violations are contained in Drawings, Specifications, or other documents prepared by the Owner or Architect. However, if an infringement of a copyright or patent is discovered by, or made known to, the Contractor, the Contractor shall be responsible for the loss unless the information is promptly furnished to the Architect.

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§ 3.18 Indemnification

§ 3.18.1 To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 3.18.

§ 3.18.2 In claims against any person or entity indemnified under this Section 3.18 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under Section 3.18.1 shall not be limited by a limitation on amount or type of damages, compensation, or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

ARTICLE 4 ARCHITECT

§ 4.1 General

§ 4.1.1 The Architect is the person or entity retained by the Owner pursuant to Section 2.3.2 and identified as such in the Agreement.

§ 4.1.2 Duties, responsibilities, and limitations of authority of the Architect as set forth in the Contract Documents shall not be restricted, modified, or extended without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

§ 4.2 Administration of the Contract

§ 4.2.1 The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during construction until the date the Architect issues the final Certificate for Payment. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

§ 4.2.2 The Architect will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect will not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents.

§ 4.2.3 On the basis of the site visits, the Architect will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work. The Architect will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not have control over or charge of, and will not be responsible for acts or omissions of, the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.

§ 4.2.4 Communications

The Owner and Contractor shall include the Architect in all communications that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect. Communications by and with Subcontractors and suppliers shall be through the Contractor. Communications by and with Separate Contractors shall be through the Owner. The Contract Documents may specify other communication protocols.

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§ 4.2.5 Based on the Architect's evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

§ 4.2.6 The Architect has authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect will have authority to require inspection or testing of the Work in accordance with Sections 13.4.2 and 13.4.3, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 4.2.7 The Architect will review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data, and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect's action will be taken in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor as required by the Contract Documents. The Architect's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5, and 3.12. The Architect's review shall not constitute approval of safety precautions or of any construction means, methods, techniques, sequences, or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 4.2.8 The Architect will prepare Change Orders and Construction Change Directives, and may order minor changes in the Work as provided in Section 7.4. The Architect will investigate and make determinations and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4.

§ 4.2.9 The Architect will conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion pursuant to Section 9.8; receive and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract and assembled by the Contractor pursuant to Section 9.10; and issue a final Certificate for Payment pursuant to Section 9.10.

§ 4.2.10 If the Owner and Architect agree, the Architect will provide one or more Project representatives to assist in carrying out the Architect's responsibilities at the site. The Owner shall notify the Contractor of any change in the duties, responsibilities and limitations of authority of the Project representatives.

§ 4.2.11 The Architect will interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 4.2.12 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either, and will not be liable for results of interpretations or decisions rendered in good faith.

§ 4.2.13 The Architect's decisions on matters relating to aesthetic effect will be final if consistent with the intent expressed in the Contract Documents.

§ 4.2.14 The Architect will review and respond to requests for information about the Contract Documents. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for information.

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ARTICLE 5 SUBCONTRACTORS

§ 5.1 Definitions

§ 5.1.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term "Subcontractor" does not include a Separate Contractor or the subcontractors of a Separate Contractor.

§ 5.1.2 A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term "Sub-subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

§ 5.2 Award of Subcontracts and Other Contracts for Portions of the Work

§ 5.2.1 Unless otherwise stated in the Contract Documents, the Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the persons or entities proposed for each principal portion of the Work, including those who are to furnish materials or equipment fabricated to a special design. Within 14 days of receipt of the information, the Architect may notify the Contractor whether the Owner or the Architect (1) has reasonable objection to any such proposed person or entity or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 5.2.2 The Contractor shall not contract with a proposed person or entity to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

§ 5.2.3 If the Owner or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect has no reasonable objection. If the proposed but rejected Subcontractor was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

§ 5.2.4 The Contractor shall not substitute a Subcontractor, person, or entity for one previously selected if the Owner or Architect makes reasonable objection to such substitution.

§ 5.3 Subcontractual Relations

By appropriate written agreement, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work that the Contractor, by these Contract Documents, assumes toward the Owner and Architect. Each subcontract agreement shall preserve and protect the rights of the Owner and Architect under the Contract Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor, unless specifically provided otherwise in the subcontract agreement, the benefit of all rights, remedies, and redress against the Contractor that the Contractor, by the Contract Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, prior to the execution of the subcontract agreement, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors.

§ 5.4 Contingent Assignment of Subcontracts

§ 5.4.1 Each subcontract agreement for a portion of the Work is assigned by the Contractor to the Owner, provided that

- .1 assignment is effective only after termination of the Contract by the Owner for cause pursuant to Section 14.2 and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor; and
- .2 assignment is subject to the prior rights of the surety, if any, obligated under bond relating to the Contract.

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When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract.

§ 5.4.2 Upon such assignment, if the Work has been suspended for more than 30 days, the Subcontractor's compensation shall be equitably adjusted for increases in cost resulting from the suspension.

§ 5.4.3 Upon assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor contractor or other entity. If the Owner assigns the subcontract to a successor contractor or other entity, the Owner shall nevertheless remain legally responsible for all of the successor contractor's obligations under the subcontract.

ARTICLE 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

§ 6.1 Owner's Right to Perform Construction and to Award Separate Contracts

§ 6.1.1 The term "Separate Contractor(s)" shall mean other contractors retained by the Owner under separate agreements. The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and with Separate Contractors retained under Conditions of the Contract substantially similar to those of this Contract, including those provisions of the Conditions of the Contract related to insurance and waiver of subrogation.

§ 6.1.2 When separate contracts are awarded for different portions of the Project or other construction or operations on the site, the term "Contractor" in the Contract Documents in each case shall mean the Contractor who executes each separate Owner-Contractor Agreement.

§ 6.1.3 The Owner shall provide for coordination of the activities of the Owner's own forces and of each Separate Contractor with the Work of the Contractor, who shall cooperate with them. The Contractor shall participate with any Separate Contractors and the Owner in reviewing their construction schedules. The Contractor shall make any revisions to its construction schedule deemed necessary after a joint review and mutual agreement. The construction schedules shall then constitute the schedules to be used by the Contractor, Separate Contractors, and the Owner until subsequently revised.

§ 6.1.4 Unless otherwise provided in the Contract Documents, when the Owner performs construction or operations related to the Project with the Owner's own forces or with Separate Contractors, the Owner or its Separate Contractors shall have the same obligations and rights that the Contractor has under the Conditions of the Contract, including, without excluding others, those stated in Article 3, this Article 6, and Articles 10, 11, and 12.

§ 6.2 Mutual Responsibility

§ 6.2.1 The Contractor shall afford the Owner and Separate Contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's construction and operations with theirs as required by the Contract Documents.

§ 6.2.2 If part of the Contractor's Work depends for proper execution or results upon construction or operations by the Owner or a Separate Contractor, the Contractor shall, prior to proceeding with that portion of the Work, promptly notify the Architect of apparent discrepancies or defects in the construction or operations by the Owner or Separate Contractor that would render it unsuitable for proper execution and results of the Contractor's Work. Failure of the Contractor to notify the Architect of apparent discrepancies or defects prior to proceeding with the Work shall constitute an acknowledgment that the Owner's or Separate Contractor's completed or partially completed construction is fit and proper to receive the Contractor's Work. The Contractor shall not be responsible for discrepancies or defects in the construction or operations by the Owner or Separate Contractor that are not apparent.

§ 6.2.3 The Contractor shall reimburse the Owner for costs the Owner incurs that are payable to a Separate Contractor because of the Contractor's delays, improperly timed activities or defective construction. The Owner shall be responsible to the Contractor for costs the Contractor incurs because of a Separate Contractor's delays, improperly timed activities, damage to the Work or defective construction.

§ 6.2.4 The Contractor shall promptly remedy damage that the Contractor wrongfully causes to completed or partially completed construction or to property of the Owner or Separate Contractor as provided in Section 10.2.5.

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§ 6.2.5 The Owner and each Separate Contractor shall have the same responsibilities for cutting and patching as are described for the Contractor in Section 3.14.

§ 6.3 Owner's Right to Clean Up

If a dispute arises among the Contractor, Separate Contractors, and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Architect will allocate the cost among those responsible.

ARTICLE 7 CHANGES IN THE WORK

§ 7.1 General

§ 7.1.1 Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive or order for a minor change in the Work, subject to the limitations stated in this Article 7 and elsewhere in the Contract Documents.

§ 7.1.2 A Change Order shall be based upon agreement among the Owner, Contractor, and Architect. A Construction Change Directive requires agreement by the Owner and Architect and may or may not be agreed to by the Contractor. An order for a minor change in the Work may be issued by the Architect alone.

§ 7.1.3 Changes in the Work shall be performed under applicable provisions of the Contract Documents. The Contractor shall proceed promptly with changes in the Work, unless otherwise provided in the Change Order, Construction Change Directive, or order for a minor change in the Work.

§ 7.2 Change Orders

§ 7.2.1 A Change Order is a written instrument prepared by the Architect and signed by the Owner, Contractor, and Architect stating their agreement upon all of the following:

- .1 The change in the Work;
- .2 The amount of the adjustment, if any, in the Contract Sum; and
- .3 The extent of the adjustment, if any, in the Contract Time.

§ 7.3 Construction Change Directives

§ 7.3.1 A Construction Change Directive is a written order prepared by the Architect and signed by the Owner and Architect, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, the Contract Sum and Contract Time being adjusted accordingly.

§ 7.3.2 A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

§ 7.3.3 If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:

- .1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
- .2 Unit prices stated in the Contract Documents or subsequently agreed upon;
- .3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or
- .4 As provided in Section 7.3.4.

§ 7.3.4 If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Architect shall determine the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount for overhead and profit as set forth in the Agreement, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, and also under Section 7.3.3.3, the Contractor shall keep and present, in such form as the Architect may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs for the purposes of this Section 7.3.4 shall be limited to the following:

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- .1 Costs of labor, including applicable payroll taxes, fringe benefits required by agreement or custom, workers' compensation insurance, and other employee costs approved by the Architect;
- .2 Costs of materials, supplies, and equipment, including cost of transportation, whether incorporated or consumed;
- .3 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others;
- .4 Costs of premiums for all bonds and insurance, permit fees, and sales, use, or similar taxes, directly related to the change; and
- .5 Costs of supervision and field office personnel directly attributable to the change.

§ 7.3.5 If the Contractor disagrees with the adjustment in the Contract Time, the Contractor may make a Claim in accordance with applicable provisions of Article 15.

§ 7.3.6 Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Architect of the Contractor's agreement or disagreement with the method, if any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Contract Time.

§ 7.3.7 A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

§ 7.3.8 The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost as confirmed by the Architect. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.

§ 7.3.9 Pending final determination of the total cost of a Construction Change Directive to the Owner, the Contractor may request payment for Work completed under the Construction Change Directive in Applications for Payment. The Architect will make an interim determination for purposes of monthly certification for payment for those costs and certify for payment the amount that the Architect determines, in the Architect's professional judgment, to be reasonably justified. The Architect's interim determination of cost shall adjust the Contract Sum on the same basis as a Change Order, subject to the right of either party to disagree and assert a Claim in accordance with Article 15.

§ 7.3.10 When the Owner and Contractor agree with a determination made by the Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.

§ 7.4 Minor Changes in the Work

The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. The Architect's order for minor changes shall be in writing. If the Contractor believes that the proposed minor change in the Work will affect the Contract Sum or Contract Time, the Contractor shall notify the Architect and shall not proceed to implement the change in the Work. If the Contractor performs the Work set forth in the Architect's order for a minor change without prior notice to the Architect that such change will affect the Contract Sum or Contract Time, the Contractor waives any adjustment to the Contract Sum or extension of the Contract Time.

ARTICLE 8 TIME

§ 8.1 Definitions

§ 8.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work.

§ 8.1.2 The date of commencement of the Work is the date established in the Agreement.

§ 8.1.3 The date of Substantial Completion is the date certified by the Architect in accordance with Section 9.8.

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§ 8.1.4 The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 8.2 Progress and Completion

§ 8.2.1 Time limits stated in the Contract Documents are of the essence of the Contract. By executing the Agreement, the Contractor confirms that the Contract Time is a reasonable period for performing the Work.

§ 8.2.2 The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, commence the Work prior to the effective date of insurance required to be furnished by the Contractor and Owner.

§ 8.2.3 The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial Completion within the Contract Time.

§ 8.3 Delays and Extensions of Time

§ 8.3.1 If the Contractor is delayed at any time in the commencement or progress of the Work by (1) an act or neglect of the Owner or Architect, of an employee of either, or of a Separate Contractor; (2) by changes ordered in the Work; (3) by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, adverse weather conditions documented in accordance with Section 15.1.6.2, or other causes beyond the Contractor's control; (4) by delay authorized by the Owner pending mediation and binding dispute resolution; or (5) by other causes that the Contractor asserts, and the Architect determines, justify delay, then the Contract Time shall be extended for such reasonable time as the Architect may determine.

§ 8.3.2 Claims relating to time shall be made in accordance with applicable provisions of Article 15.

§ 8.3.3 This Section 8.3 does not preclude recovery of damages for delay by either party under other provisions of the Contract Documents.

ARTICLE 9 PAYMENTS AND COMPLETION

§ 9.1 Contract Sum

§ 9.1.1 The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 9.1.2 If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed so that application of such unit prices to the actual quantities causes substantial inequity to the Owner or Contractor, the applicable unit prices shall be equitably adjusted.

§ 9.2 Schedule of Values

Where the Contract is based on a stipulated sum or Guaranteed Maximum Price, the Contractor shall submit a schedule of values to the Architect before the first Application for Payment, allocating the entire Contract Sum to the various portions of the Work. The schedule of values shall be prepared in the form, and supported by the data to substantiate its accuracy, required by the Architect. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment. Any changes to the schedule of values shall be submitted to the Architect and supported by such data to substantiate its accuracy as the Architect may require, and unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's subsequent Applications for Payment.

§ 9.3 Applications for Payment

§ 9.3.1 At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment prepared in accordance with the schedule of values, if required under Section 9.2, for completed portions of the Work. The application shall be notarized, if required, and supported by all data substantiating the Contractor's right to payment that the Owner or Architect require, such as copies of requisitions, and releases and waivers of liens from Subcontractors and suppliers, and shall reflect retainage if provided for in the Contract Documents.

§ 9.3.1.1 As provided in Section 7.3.9, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, or by interim determinations of the Architect, but not yet included in Change Orders.

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§ 9.3.1.2 Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or supplier, unless such Work has been performed by others whom the Contractor intends to pay.

§ 9.3.2 Unless otherwise provided in the Contract Documents, payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the site at a location agreed upon in writing. Payment for materials and equipment stored on or off the site shall be conditioned upon compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage, and transportation to the site, for such materials and equipment stored off the site.

§ 9.3.3 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or encumbrances, in favor of the Contractor, Subcontractors, suppliers, or other persons or entities that provided labor, materials, and equipment relating to the Work.

§ 9.4 Certificates for Payment

§ 9.4.1 The Architect will, within seven days after receipt of the Contractor's Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; or (2) issue to the Owner a Certificate for Payment for such amount as the Architect determines is properly due, and notify the Contractor and Owner of the Architect's reasons for withholding certification in part as provided in Section 9.5.1; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect's reason for withholding certification in whole as provided in Section 9.5.1.

§ 9.4.2 The issuance of a Certificate for Payment will constitute a representation by the Architect to the Owner, based on the Architect's evaluation of the Work and the data in the Application for Payment, that, to the best of the Architect's knowledge, information, and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion, and to specific qualifications expressed by the Architect. However, the issuance of a Certificate for Payment will not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences, or procedures; (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment; or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 9.5 Decisions to Withhold Certification

§ 9.5.1 The Architect may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Architect's opinion the representations to the Owner required by Section 9.4.2 cannot be made. If the Architect is unable to certify payment in the amount of the Application, the Architect will notify the Contractor and Owner as provided in Section 9.4.1. If the Contractor and Architect cannot agree on a revised amount, the Architect will promptly issue a Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Architect may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Architect's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 3.3.2, because of

- .1 defective Work not remedied;
- .2 third party claims filed or reasonable evidence indicating probable filing of such claims, unless security acceptable to the Owner is provided by the Contractor;
- .3 failure of the Contractor to make payments properly to Subcontractors or suppliers for labor, materials or equipment;

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- .4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
- .5 damage to the Owner or a Separate Contractor;
- .6 reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; or
- .7 repeated failure to carry out the Work in accordance with the Contract Documents.

§ 9.5.2 When either party disputes the Architect's decision regarding a Certificate for Payment under Section 9.5.1, in whole or in part, that party may submit a Claim in accordance with Article 15.

§ 9.5.3 When the reasons for withholding certification are removed, certification will be made for amounts previously withheld.

§ 9.5.4 If the Architect withholds certification for payment under Section 9.5.1.3, the Owner may, at its sole option, issue joint checks to the Contractor and to any Subcontractor or supplier to whom the Contractor failed to make payment for Work properly performed or material or equipment suitably delivered. If the Owner makes payments by joint check, the Owner shall notify the Architect and the Contractor shall reflect such payment on its next Application for Payment.

§ 9.6 Progress Payments

§ 9.6.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner and within the time provided in the Contract Documents, and shall so notify the Architect.

§ 9.6.2 The Contractor shall pay each Subcontractor, no later than seven days after receipt of payment from the Owner, the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner.

§ 9.6.3 The Architect will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Architect and Owner on account of portions of the Work done by such Subcontractor.

§ 9.6.4 The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven days, the Owner shall have the right to contact Subcontractors and suppliers to ascertain whether they have been properly paid. Neither the Owner nor Architect shall have an obligation to pay, or to see to the payment of money to, a Subcontractor or supplier, except as may otherwise be required by law.

§ 9.6.5 The Contractor's payments to suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.

§ 9.6.6 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

§ 9.6.7 Unless the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors or provided by suppliers shall be held by the Contractor for those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Contractor, create any fiduciary liability or tort liability on the part of the Contractor for breach of trust, or entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision.

§ 9.6.8 Provided the Owner has fulfilled its payment obligations under the Contract Documents, the Contractor shall defend and indemnify the Owner from all loss, liability, damage or expense, including reasonable attorney's fees and litigation expenses, arising out of any lien claim or other claim for payment by any Subcontractor or supplier of any tier. Upon receipt of notice of a lien claim or other claim for payment, the Owner shall notify the Contractor. If approved by the applicable court, when required, the Contractor may substitute a surety bond for the property against which the lien or other claim for payment has been asserted.

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§ 9.7 Failure of Payment

If the Architect does not issue a Certificate for Payment, through no fault of the Contractor, within seven days after receipt of the Contractor's Application for Payment, or if the Owner does not pay the Contractor within seven days after the date established in the Contract Documents, the amount certified by the Architect or awarded by binding dispute resolution, then the Contractor may, upon seven additional days' notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided for in the Contract Documents.

§ 9.8 Substantial Completion

§ 9.8.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use.

§ 9.8.2 When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Architect a comprehensive list of items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

§ 9.8.3 Upon receipt of the Contractor's list, the Architect will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect's inspection discloses any item, whether or not included on the Contractor's list, which is not sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Architect. In such case, the Contractor shall then submit a request for another inspection by the Architect to determine Substantial Completion.

§ 9.8.4 When the Work or designated portion thereof is substantially complete, the Architect will prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion; establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance; and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 9.8.5 The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in the Certificate. Upon such acceptance, and consent of surety if any, the Owner shall make payment of retainage applying to the Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.

§ 9.9 Partial Occupancy or Use

§ 9.9.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when such portion is designated by separate agreement with the Contractor, provided such occupancy or use is consented to by the insurer and authorized by public authorities having jurisdiction over the Project. Such partial occupancy or use may commence whether or not the portion is substantially complete, provided the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor shall prepare and submit a list to the Architect as provided under Section 9.8.2. Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall be determined by written agreement between the Owner and Contractor or, if no agreement is reached, by decision of the Architect.

§ 9.9.2 Immediately prior to such partial occupancy or use, the Owner, Contractor, and Architect shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

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§ 9.9.3 Unless otherwise agreed upon, partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Contract Documents.

§ 9.10 Final Completion and Final Payment

§ 9.10.1 Upon receipt of the Contractor's notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect will promptly make such inspection. When the Architect finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment stating that to the best of the Architect's knowledge, information and belief, and on the basis of the Architect's on-site visits and inspections, the Work has been completed in accordance with the Contract Documents and that the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. The Architect's final Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been fulfilled.

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) a certificate evidencing that insurance required by the Contract Documents to remain in force after final payment is currently in effect, (3) a written statement that the Contractor knows of no reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) consent of surety, if any, to final payment, (5) documentation of any special warranties, such as manufacturers' warranties or specific Subcontractor warranties, and (6) if required by the Owner, other data establishing payment or satisfaction of obligations, such as receipts and releases and waivers of liens, claims, security interests, or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien, claim, security interest, or encumbrance. If a lien, claim, security interest, or encumbrance remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging the lien, claim, security interest, or encumbrance, including all costs and reasonable attorneys' fees.

§ 9.10.3 If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Architect so confirms, the Owner shall, upon application by the Contractor and certification by the Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed, corrected, and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of the surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, except that it shall not constitute a waiver of Claims.

§ 9.10.4 The making of final payment shall constitute a waiver of Claims by the Owner except those arising from

- .1 liens, Claims, security interests, or encumbrances arising out of the Contract and unsettled;
- .2 failure of the Work to comply with the requirements of the Contract Documents;
- .3 terms of special warranties required by the Contract Documents; or
- .4 audits performed by the Owner, if permitted by the Contract Documents, after final payment.

§ 9.10.5 Acceptance of final payment by the Contractor, a Subcontractor, or a supplier, shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.1 Safety Precautions and Programs

The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract.

§ 10.2 Safety of Persons and Property

§ 10.2.1 The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

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- .1 employees on the Work and other persons who may be affected thereby;
- .2 the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody, or control of the Contractor, a Subcontractor, or a Sub-subcontractor; and
- .3 other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction.

§ 10.2.2 The Contractor shall comply with, and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities, bearing on safety of persons or property or their protection from damage, injury, or loss.

§ 10.2.3 The Contractor shall implement, erect, and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards; promulgating safety regulations; and notifying the owners and users of adjacent sites and utilities of the safeguards.

§ 10.2.4 When use or storage of explosives or other hazardous materials or equipment, or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.

§ 10.2.5 The Contractor shall promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Contract Documents) to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2 and 10.2.1.3. The Contractor may make a Claim for the cost to remedy the damage or loss to the extent such damage or loss is attributable to acts or omissions of the Owner or Architect or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 3.18.

§ 10.2.6 The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Owner and Architect.

§ 10.2.7 The Contractor shall not permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

§ 10.2.8 Injury or Damage to Person or Property

If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, notice of the injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 10.3 Hazardous Materials and Substances

§ 10.3.1 The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials or substances. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and notify the Owner and Architect of the condition.

§ 10.3.2 Upon receipt of the Contractor's notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of the material or substance or who are to perform the task of removal or safe containment of the material or substance. The Contractor and the Architect will

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promptly reply to the Owner in writing stating whether or not either has reasonable objection to the persons or entities proposed by the Owner. If either the Contractor or Architect has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor and the Architect have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable additional costs of shutdown, delay, and start-up.

§ 10.3.3 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Contractor, Subcontractors, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area if in fact the material or substance presents the risk of bodily injury or death as described in Section 10.3.1 and has not been rendered harmless, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), except to the extent that such damage, loss, or expense is due to the fault or negligence of the party seeking indemnity.

§ 10.3.4 The Owner shall not be responsible under this Section 10.3 for hazardous materials or substances the Contractor brings to the site unless such materials or substances are required by the Contract Documents. The Owner shall be responsible for hazardous materials or substances required by the Contract Documents, except to the extent of the Contractor's fault or negligence in the use and handling of such materials or substances.

§ 10.3.5 The Contractor shall reimburse the Owner for the cost and expense the Owner incurs (1) for remediation of hazardous materials or substances the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence.

§ 10.3.6 If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall reimburse the Contractor for all cost and expense thereby incurred.

§ 10.4 Emergencies

In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury, or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.

ARTICLE 11 INSURANCE AND BONDS

§ 11.1 Contractor's Insurance and Bonds

§ 11.1.1 The Contractor shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Contractor shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Owner, Architect, and Architect's consultants shall be named as additional insureds under the Contractor's commercial general liability policy or as otherwise described in the Contract Documents.

§ 11.1.2 The Contractor shall provide surety bonds of the types, for such penal sums, and subject to such terms and conditions as required by the Contract Documents. The Contractor shall purchase and maintain the required bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 11.1.3 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

§ 11.1.4 **Notice of Cancellation or Expiration of Contractor's Required Insurance.** Within three (3) business days of the date the Contractor becomes aware of an impending or actual cancellation or expiration of any insurance required by the Contract Documents, the Contractor shall provide notice to the Owner of such impending or actual cancellation or expiration. Upon receipt of notice from the Contractor, the Owner shall, unless the lapse in coverage arises from an act

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or omission of the Owner, have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by the Contractor. The furnishing of notice by the Contractor shall not relieve the Contractor of any contractual obligation to provide any required coverage.

§ 11.2 Owner's Insurance

§ 11.2.1 The Owner shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Owner shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located.

§ 11.2.2 **Failure to Purchase Required Property Insurance.** If the Owner fails to purchase and maintain the required property insurance, with all of the coverages and in the amounts described in the Agreement or elsewhere in the Contract Documents, the Owner shall inform the Contractor in writing prior to commencement of the Work. Upon receipt of notice from the Owner, the Contractor may delay commencement of the Work and may obtain insurance that will protect the interests of the Contractor, Subcontractors, and Sub-Subcontractors in the Work. When the failure to provide coverage has been cured or resolved, the Contract Sum and Contract Time shall be equitably adjusted. In the event the Owner fails to procure coverage, the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent the loss to the Owner would have been covered by the insurance to have been procured by the Owner. The cost of the insurance shall be charged to the Owner by a Change Order. If the Owner does not provide written notice, and the Contractor is damaged by the failure or neglect of the Owner to purchase or maintain the required insurance, the Owner shall reimburse the Contractor for all reasonable costs and damages attributable thereto.

§ 11.2.3 **Notice of Cancellation or Expiration of Owner's Required Property Insurance.** Within three (3) business days of the date the Owner becomes aware of an impending or actual cancellation or expiration of any property insurance required by the Contract Documents, the Owner shall provide notice to the Contractor of such impending or actual cancellation or expiration. Unless the lapse in coverage arises from an act or omission of the Contractor: (1) the Contractor, upon receipt of notice from the Owner, shall have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by either the Owner or the Contractor; (2) the Contract Time and Contract Sum shall be equitably adjusted; and (3) the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent any loss to the Owner would have been covered by the insurance had it not expired or been cancelled. If the Contractor purchases replacement coverage, the cost of the insurance shall be charged to the Owner by an appropriate Change Order. The furnishing of notice by the Owner shall not relieve the Owner of any contractual obligation to provide required insurance.

§ 11.3 Waivers of Subrogation

§ 11.3.1 The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents, and employees, each of the other; (2) the Architect and Architect's consultants; and (3) Separate Contractors, if any, and any of their subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, or other causes of loss, to the extent those losses are covered by property insurance required by the Agreement or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance. The Owner or Contractor, as appropriate, shall require similar written waivers in favor of the individuals and entities identified above from the Architect, Architect's consultants, Separate Contractors, subcontractors, and sub-subcontractors. The policies of insurance purchased and maintained by each person or entity agreeing to waive claims pursuant to this section 11.3.1 shall not prohibit this waiver of subrogation. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property.

§ 11.3.2 If during the Project construction period the Owner insures properties, real or personal or both, at or adjacent to the site by property insurance under policies separate from those insuring the Project, or if after final payment property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, to the extent permissible by such policies, the Owner waives all rights in accordance with the terms of Section 11.3.1 for damages caused by fire or other causes of loss covered by this separate property insurance.

§ 11.4 Loss of Use, Business Interruption, and Delay in Completion Insurance

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The Owner, at the Owner's option, may purchase and maintain insurance that will protect the Owner against loss of use of the Owner's property, or the inability to conduct normal operations, due to fire or other causes of loss. The Owner waives all rights of action against the Contractor and Architect for loss of use of the Owner's property, due to fire or other hazards however caused.

§11.5 Adjustment and Settlement of Insured Loss

§ 11.5.1 A loss insured under the property insurance required by the Agreement shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause and of Section 11.5.2. The Owner shall pay the Architect and Contractor their just shares of insurance proceeds received by the Owner, and by appropriate agreements the Architect and Contractor shall make payments to their consultants and Subcontractors in similar manner.

§ 11.5.2 Prior to settlement of an insured loss, the Owner shall notify the Contractor of the terms of the proposed settlement as well as the proposed allocation of the insurance proceeds. The Contractor shall have 14 days from receipt of notice to object to the proposed settlement or allocation of the proceeds. If the Contractor does not object, the Owner shall settle the loss and the Contractor shall be bound by the settlement and allocation. Upon receipt, the Owner shall deposit the insurance proceeds in a separate account and make the appropriate distributions. Thereafter, if no other agreement is made or the Owner does not terminate the Contract for convenience, the Owner and Contractor shall execute a Change Order for reconstruction of the damaged or destroyed Work in the amount allocated for that purpose. If the Contractor timely objects to either the terms of the proposed settlement or the allocation of the proceeds, the Owner may proceed to settle the insured loss, and any dispute between the Owner and Contractor arising out of the settlement or allocation of the proceeds shall be resolved pursuant to Article 15. Pending resolution of any dispute, the Owner may issue a Construction Change Directive for the reconstruction of the damaged or destroyed Work.

ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

§ 12.1 Uncovering of Work

§ 12.1.1 If a portion of the Work is covered contrary to the Architect's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by the Architect, be uncovered for the Architect's examination and be replaced at the Contractor's expense without change in the Contract Time.

§ 12.1.2 If a portion of the Work has been covered that the Architect has not specifically requested to examine prior to its being covered, the Architect may request to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, the Contractor shall be entitled to an equitable adjustment to the Contract Sum and Contract Time as may be appropriate. If such Work is not in accordance with the Contract Documents, the costs of uncovering the Work, and the cost of correction, shall be at the Contractor's expense.

§ 12.2 Correction of Work

§ 12.2.1 Before Substantial Completion

The Contractor shall promptly correct Work rejected by the Architect or failing to conform to the requirements of the Contract Documents, discovered before Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Architect's services and expenses made necessary thereby, shall be at the Contractor's expense.

§ 12.2.2 After Substantial Completion

§ 12.2.2.1 In addition to the Contractor's obligations under Section 3.5, if, within one year after the date of Substantial Completion of the Work or designated portion thereof or after the date for commencement of warranties established under Section 9.9.1, or by terms of any applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of notice from the Owner to do so, unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. During the one-year period for correction of Work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty. If the Contractor fails to correct nonconforming Work within a reasonable time during that period after receipt of notice from the Owner or Architect, the Owner may correct it in accordance with Section 2.5.

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§ 12.2.2.2 The one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

§ 12.2.2.3 The one-year period for correction of Work shall not be extended by corrective Work performed by the Contractor pursuant to this Section 12.2.

§ 12.2.3 The Contractor shall remove from the site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.

§ 12.2.4 The Contractor shall bear the cost of correcting destroyed or damaged construction of the Owner or Separate Contractors, whether completed or partially completed, caused by the Contractor's correction or removal of Work that is not in accordance with the requirements of the Contract Documents.

§ 12.2.5 Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to other obligations the Contractor has under the Contract Documents. Establishment of the one-year period for correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work.

§ 12.3 Acceptance of Nonconforming Work

If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

ARTICLE 13 MISCELLANEOUS PROVISIONS

§ 13.1 Governing Law

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4.

§ 13.2 Successors and Assigns

§ 13.2.1 The Owner and Contractor respectively bind themselves, their partners, successors, assigns, and legal representatives to covenants, agreements, and obligations contained in the Contract Documents. Except as provided in Section 13.2.2, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 13.2.2 The Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate the assignment.

§ 13.3 Rights and Remedies

§ 13.3.1 Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights, and remedies otherwise imposed or available by law.

§ 13.3.2 No action or failure to act by the Owner, Architect, or Contractor shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed upon in writing.

§ 13.4 Tests and Inspections

§ 13.4.1 Tests, inspections, and approvals of portions of the Work shall be made as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules, and regulations or lawful orders of public authorities. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections, and

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approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections, and approvals. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may be present for such procedures. The Owner shall bear costs of tests, inspections, or approvals that do not become requirements until after bids are received or negotiations concluded. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

§ 13.4.2 If the Architect, Owner, or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection, or approval not included under Section 13.4.1, the Architect will, upon written authorization from the Owner, instruct the Contractor to make arrangements for such additional testing, inspection, or approval, by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Architect of when and where tests and inspections are to be made so that the Architect may be present for such procedures. Such costs, except as provided in Section 13.4.3, shall be at the Owner's expense.

§ 13.4.3 If procedures for testing, inspection, or approval under Sections 13.4.1 and 13.4.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary by such failure, including those of repeated procedures and compensation for the Architect's services and expenses, shall be at the Contractor's expense.

§ 13.4.4 Required certificates of testing, inspection, or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Architect.

§ 13.4.5 If the Architect is to observe tests, inspections, or approvals required by the Contract Documents, the Architect will do so promptly and, where practicable, at the normal place of testing.

§ 13.4.6 Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

§ 13.5 Interest

Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate the parties agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT

§ 14.1 Termination by the Contractor

§ 14.1.1 The Contractor may terminate the Contract if the Work is stopped for a period of 30 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, for any of the following reasons:

- .1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;
- .2 An act of government, such as a declaration of national emergency, that requires all Work to be stopped;
- .3 Because the Architect has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in Section 9.4.1, or because the Owner has not made payment on a Certificate for Payment within the time stated in the Contract Documents; or
- .4 The Owner has failed to furnish to the Contractor reasonable evidence as required by Section 2.2.

§ 14.1.2 The Contractor may terminate the Contract if, through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, repeated suspensions, delays, or interruptions of the entire Work by the Owner as described in Section 14.3, constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 days in any 365-day period, whichever is less.

§ 14.1.3 If one of the reasons described in Section 14.1.1 or 14.1.2 exists, the Contractor may, upon seven days' notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, as well as reasonable overhead and profit on Work not executed, and costs incurred by reason of such termination.

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§ 14.1.4 If the Work is stopped for a period of 60 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, or their agents or employees or any other persons or entities performing portions of the Work because the Owner has repeatedly failed to fulfill the Owner's obligations under the Contract Documents with respect to matters important to the progress of the Work, the Contractor may, upon seven additional days' notice to the Owner and the Architect, terminate the Contract and recover from the Owner as provided in Section 14.1.3.

§ 14.2 Termination by the Owner for Cause

§ 14.2.1 The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to Subcontractors or suppliers in accordance with the respective agreements between the Contractor and the Subcontractors or suppliers;
- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 otherwise is guilty of substantial breach of a provision of the Contract Documents.

§ 14.2.2 When any of the reasons described in Section 14.2.1 exist, and upon certification by the Architect that sufficient cause exists to justify such action, the Owner may, without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:

- .1 Exclude the Contractor from the site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
- .2 Accept assignment of subcontracts pursuant to Section 5.4; and
- .3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 14.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 14.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, including compensation for the Architect's services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or Owner, as the case may be, shall be certified by the Initial Decision Maker, upon application, and this obligation for payment shall survive termination of the Contract.

§ 14.3 Suspension by the Owner for Convenience

§ 14.3.1 The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work, in whole or in part for such period of time as the Owner may determine.

§ 14.3.2 The Contract Sum and Contract Time shall be adjusted for increases in the cost and time caused by suspension, delay, or interruption under Section 14.3.1. Adjustment of the Contract Sum shall include profit. No adjustment shall be made to the extent

- .1 that performance is, was, or would have been, so suspended, delayed, or interrupted, by another cause for which the Contractor is responsible; or
- .2 that an equitable adjustment is made or denied under another provision of the Contract.

§ 14.4 Termination by the Owner for Convenience

§ 14.4.1 The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause.

§ 14.4.2 Upon receipt of notice from the Owner of such termination for the Owner's convenience, the Contractor shall

- .1 cease operations as directed by the Owner in the notice;
- .2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and
- .3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

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§ 14.4.3 In case of such termination for the Owner's convenience, the Owner shall pay the Contractor for Work properly executed; costs incurred by reason of the termination, including costs attributable to termination of Subcontracts; and the termination fee, if any, set forth in the Agreement.

ARTICLE 15 CLAIMS AND DISPUTES

§ 15.1 Claims

§ 15.1.1 Definition

A Claim is a demand or assertion by one of the parties seeking, as a matter of right, payment of money, a change in the Contract Time, or other relief with respect to the terms of the Contract. The term "Claim" also includes other disputes and matters in question between the Owner and Contractor arising out of or relating to the Contract. The responsibility to substantiate Claims shall rest with the party making the Claim. This Section 15.1.1 does not require the Owner to file a Claim in order to impose liquidated damages in accordance with the Contract Documents.

§ 15.1.2 Time Limits on Claims

The Owner and Contractor shall commence all Claims and causes of action against the other and arising out of or related to the Contract, whether in contract, tort, breach of warranty or otherwise, in accordance with the requirements of the binding dispute resolution method selected in the Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Contractor waive all Claims and causes of action not commenced in accordance with this Section 15.1.2.

§ 15.1.3 Notice of Claims

§ 15.1.3.1 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered prior to expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party and to the Initial Decision Maker with a copy sent to the Architect, if the Architect is not serving as the Initial Decision Maker. Claims by either party under this Section 15.1.3.1 shall be initiated within 21 days after occurrence of the event giving rise to such Claim or within 21 days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

§ 15.1.3.2 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party. In such event, no decision by the Initial Decision Maker is required.

§ 15.1.4 Continuing Contract Performance

§ 15.1.4.1 Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7 and Article 14, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents.

§ 15.1.4.2 The Contract Sum and Contract Time shall be adjusted in accordance with the Initial Decision Maker's decision, subject to the right of either party to proceed in accordance with this Article 15. The Architect will issue Certificates for Payment in accordance with the decision of the Initial Decision Maker.

§ 15.1.5 Claims for Additional Cost

If the Contractor wishes to make a Claim for an increase in the Contract Sum, notice as provided in Section 15.1.3 shall be given before proceeding to execute the portion of the Work that is the subject of the Claim. Prior notice is not required for Claims relating to an emergency endangering life or property arising under Section 10.4.

§ 15.1.6 Claims for Additional Time

§ 15.1.6.1 If the Contractor wishes to make a Claim for an increase in the Contract Time, notice as provided in Section 15.1.3 shall be given. The Contractor's Claim shall include an estimate of cost and of probable effect of delay on progress of the Work. In the case of a continuing delay, only one Claim is necessary.

§ 15.1.6.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated, and had an adverse effect on the scheduled construction.

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§ 15.1.7 Waiver of Claims for Consequential Damages

The Contractor and Owner waive Claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- .1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- .2 damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit, except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 14. Nothing contained in this Section 15.1.7 shall be deemed to preclude assessment of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

§ 15.2 Initial Decision

§ 15.2.1 Claims, excluding those where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2 or arising under Sections 10.3, 10.4, and 11.5, shall be referred to the Initial Decision Maker for initial decision. The Architect will serve as the Initial Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision shall be required as a condition precedent to mediation of any Claim. If an initial decision has not been rendered within 30 days after the Claim has been referred to the Initial Decision Maker, the party asserting the Claim may demand mediation and binding dispute resolution without a decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.

§ 15.2.2 The Initial Decision Maker will review Claims and within ten days of the receipt of a Claim take one or more of the following actions: (1) request additional supporting data from the claimant or a response with supporting data from the other party, (2) reject the Claim in whole or in part, (3) approve the Claim, (4) suggest a compromise, or (5) advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the Initial Decision Maker's sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.

§ 15.2.3 In evaluating Claims, the Initial Decision Maker may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Initial Decision Maker in rendering a decision. The Initial Decision Maker may request the Owner to authorize retention of such persons at the Owner's expense.

§ 15.2.4 If the Initial Decision Maker requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ten days after receipt of the request, and shall either (1) provide a response on the requested supporting data, (2) advise the Initial Decision Maker when the response or supporting data will be furnished, or (3) advise the Initial Decision Maker that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part.

§ 15.2.5 The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties and the Architect, if the Architect is not serving as the Initial Decision Maker, of any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution.

§ 15.2.6 Either party may file for mediation of an initial decision at any time, subject to the terms of Section 15.2.6.1.

§ 15.2.6.1 Either party may, within 30 days from the date of receipt of an initial decision, demand in writing that the other party file for mediation. If such a demand is made and the party receiving the demand fails to file for mediation within 30 days after receipt thereof, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision.

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§ 15.2.7 In the event of a Claim against the Contractor, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

§ 15.2.8 If a Claim relates to or is the subject of a mechanic's lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.

§ 15.3 Mediation

§ 15.3.1 Claims, disputes, or other matters in controversy arising out of or related to the Contract, except those waived as provided for in Sections 9.10.4, 9.10.5, and 15.1.7, shall be subject to mediation as a condition precedent to binding dispute resolution.

§ 15.3.2 The parties shall endeavor to resolve their Claims by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of binding dispute resolution proceedings but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration is stayed pursuant to this Section 15.3.2, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 15.3.3 Either party may, within 30 days from the date that mediation has been concluded without resolution of the dispute or 60 days after mediation has been demanded without resolution of the dispute, demand in writing that the other party file for binding dispute resolution. If such a demand is made and the party receiving the demand fails to file for binding dispute resolution within 60 days after receipt thereof, then both parties waive their rights to binding dispute resolution proceedings with respect to the initial decision.

§ 15.3.4 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 15.4 Arbitration

§ 15.4.1 If the parties have selected arbitration as the method for binding dispute resolution in the Agreement, any Claim subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. The Arbitration shall be conducted in the place where the Project is located, unless another location is mutually agreed upon. A demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.

§ 15.4.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the Claim would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the Claim.

§ 15.4.2 The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 15.4.3 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to the Agreement, shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

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§ 15.4.4 Consolidation or Joinder

§ 15.4.4.1 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 15.4.4.2 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 15.4.4.3 The Owner and Contractor grant to any person or entity made a party to an arbitration conducted under this Section 15.4, whether by joinder or consolidation, the same rights of joinder and consolidation as those of the Owner and Contractor under this Agreement.

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User Notes:

(875709782)

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Additions and Deletions Report for

AIA® Document A201® – 2017

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 17:55:51 ET on 07/11/2023.

PAGE 1

Bonner County EMS Station1 and Office Complex
Sandpoint, ID

...

(Name, legal status and address)

Bonner County
1500 Highway 2
Sandpoint, ID 83864

...

(Name, legal status and address)

H2A Architects, PA
420 Indiana, STE 100
Coeur d'Alene, ID 83814

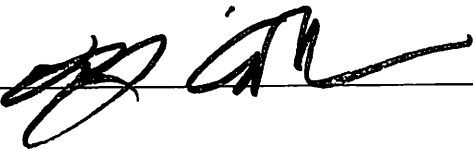
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Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Richard Colburn, AIA, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 17:55:51 ET on 07/11/2023 under Order No. 2114451349 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A201™ – 2017, General Conditions of the Contract for Construction, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)



(Title)

ASA PRESIDENT

(Dated)

7.13.23



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NOTICE TO PROCEED

420 INDIANA
SUITE 100
COEUR D'ALENE
IDAHO 83814
(208) 667-3430
FAX 667-4693

PROJECT: Bonner County EMS Station 1 and Office Complex
Sandpoint, ID

ARCHITECT: H2A Architects, PA
420 Indiana Avenue, Suite 100
Coeur d'Alene, ID 83814

PROJECT NO: 2107

CONTRACTOR: Kilgore Construction Inc.

CONTRACT DATE: July 11, 2023

CONTRACT AMOUNT: \$7,190,000

OWNER: Bonner County

DATE OF ISSUANCE: August 1st, 2023

You are hereby notified to commence work on the above referenced contract on/or before **August 2nd, 2023** and are to substantially complete the work within **360** consecutive calendar days thereafter.

The contract provides for the sum of **\$500.00** as liquidated damages for each consecutive calendar day after the above established substantial completion date that the work remains incomplete. The completion date will be established by a "Certificate of Substantial Completion."

You are reminded of the requirement to comply with all provisions of the contract documents, the contract for construction, and that any changes to the original contract documents regarding either cost or completion date must be effected by a change order approved by the Architect and Owner.

Signed:
Bonner County

Title: Chairman Bonner County Board of Commissioners



BONNER COUNTY FACILITIES DEPARTMENT

1500 Highway 2, Suite 101 • Sandpoint, Idaho 83864-1303
Phone (208) 255-5681 • Fax 844-965-9700 • www.bonnercountyid.gov

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August 1, 2023
~~July 18, 2023~~

Facilities
Item #1

Memorandum

To: Commissioners
From: Teddi Lupton, Director of Public Works
Re: Avista Power Line Relocation

On July 11, 2023, the BOCC approved the initial bid for the construction of EMS Station 1 and the DMV/Admin building remodel. The Avista power lines current location on the east side of Division Street needs to be relocated to the west side of Division Street to be in compliance with City of Sandpoint code and Avista safety. The relocation cost for Avista to move the power lines is \$136,104.48. Attached is the description and cost of services from Avista for the relocation.

Auditor Review _____
Legal Review _____

Distribution: Original to BOCC
Email copy to Teddi Lupton and Spencer Ferguson

A suggested motion would be: Mr. Chairman, based on the information before us I move to approve the relocation of the power lines by Avista from the East side of Division Street to the West side of Division Street for the amount of \$136,104.48

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steve Bradshaw, Chairman

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Jul 5, 2023 9:35:19 AM

Job Location: 1314 ONTARIO ST

ESA#:51706

Dear Customer,

Enclosed are two copies of Avista's Electric Service Extension Agreement for the above referenced property – one labeled "Avista Original" and the other, "Customer Copy".

After you have carefully reviewed all documents, please sign and date the documents where indicated, return the Avista Original and your money order, personal check, or cashier's check in the amount of \$136,104.48, if you have been notified that an up-front payment is required, in the envelope provided. Avista will schedule your job as soon as feasible pending

1. Completion of all customer onsite work and/or other obligations,
2. Avista's receipt of its copy of the signed Agreement,
3. If applicable, any required payment.

If you prefer to remit your payment via credit card, please be advised that an additional processing fee will apply. Please contact an Avista Customer Service Representative at 1-800-727-9170 extension 4717 for additional information.

If you request a copy of the fully executed Agreement, one will be sent to you.

Please feel free to contact me if you have any questions regarding this matter or if I can be of any further assistance.

Sincerely,

Rob Sherrill

Customer Project Coordinator



Sandpoint - Electric
100 N Lincoln, MSC-R13. Sandpoint, ID 83864
Phone: 208-265-6958
Cell:
Email: Rob.Sherrill@avistacorp.com

Electric Service Agreement (Residential Customer WA/ID)

Electric Service Agreement Date: Jul 5, 2023
ESA No.: 51706

Expiration Date: Jan 5, 2024 12:00:00 AM
Work Order # 1027269014

This Electric Service Agreement (“Agreement”) is made between Avista Corporation dba Avista Utilities (“Avista”) and the party whose name appear in the signature block below, (“Customer”) (sometimes, individually, a “Party” and collectively, the “Parties”).

The Parties agree that:

1.0 Avista will provide and own the electric distribution facilities necessary to furnish electric service to the Customer at the single point(s) of delivery identified in Exhibit A (“Customer’s Premises”). Avista will make every reasonable effort to commence construction of such facilities within thirty (30) days after receipt of a copy of this Agreement signed by Customer, along with the payment of any applicable cost responsibility. Avista will install its electrical facilities using the method of construction it deems appropriate.

2.0 Term of Agreement. This Agreement will become effective when executed by both Parties and remain in effect until permanent service to the Customer has been connected.

3.0 Installation or Modification of Electric Service.

3.1. By signing this Agreement, Customer authorizes Avista or Avista’s agent to proceed with work necessary to accomplish the installation or modification of an electric service connection on Customer’s Premises

3.2 Customer grants Avista the right to remove or otherwise disturb lawns, shrubs, landscaping, driveways and sidewalks or other improvements on Customer’s Premises, as is reasonably necessary, for the purpose of installing, maintaining or removing Avista’s electric service facilities, and without any obligation on Avista to restore, repair or reimburse Customer for any resulting damages

3.3 Customer acknowledges that the installation or removal of electric service may result in the disruption of Customer’s facilities including, but not limited to, sprinkler systems, septic or sewer systems and underground household wiring and Avista is not responsible for any damage resulting from such disruption.

3.4. Customer acknowledges that in the event Customer requests that Avista install the facilities applicable under the Agreement during adverse ground/construction conditions (“Adverse Conditions”) including without limitation, frozen ground due to winter weather, Customer will be responsible for the repair of landscaping and/or other costs resulting from installation during such Adverse Conditions which will be listed as an Exceptional Cost under Exhibit A.

4.0 Avista will extend electric service to Customer’s Premises in accordance with its “Line Extension, Conversion and Relocation Schedule” (Schedule 51) filed with the applicable state commission.

5.0 Customer shall be responsible for any preparatory and/or finishing work, including staking, associated with the electric service applicable under this Agreement and such responsibilities will be described in the “Special Provisions/Scope of Work” section of Exhibit A. All such work must meet Avista’s specifications, pass Avista’s inspection and be coordinated with Avista’s scheduled work. Customer’s failure to properly perform any preparatory and/or finishing work may delay Avista’s ability to perform any work. Customer shall be responsible for any costs incurred by Avista due to Customer’s failure to properly perform any such preparatory and/or finishing work.

6.0 Compensation. Customer shall pay Avista the amount set forth in Exhibit A before Avista begins construction. In addition, Customer shall pay any Exceptional Costs encountered during construction and/or changes requested by the Customer. Customer’s cost responsibility will be calculated in accordance with and subject to Avista’s effective rates, rules and regulations in its state commission-approved tariffs in effect at the time of execution of this Agreement. Customer shall pay Avista for such cost responsibility prior to Avista installing the facilities applicable under this Agreement. Any applicable refunds will be calculated solely by Avista in accordance with such tariffs.

7.0 Customer must notify Avista in advance of the addition of any electric load to allow Avista adequate time to make any necessary modifications to its facilities. In the event Customer fails to provide Avista with the required notice and Avista's facilities are damaged as a result of Customer's increased load, the expenses associated with the repair of any damaged facilities shall be Customer's sole responsibility.

8.0 Notice of Encroachment. Customer is required to notify Avista in instances where Customer determines that a proposed building project on Customer's property may encroach on or cross over Avista's overhead or underground lines, meters and/or other facilities, prior to starting construction of the proposed project. All costs related to the subsequent relocation of any Avista facilities necessitated by such encroachment will be Customer's responsibility.

9.0 Underground Locates. Prior to doing any required excavating in connection with this Agreement, Avista will utilize the state-mandated one-call service to mark the location of other entities' underground utilities situation on Customer's property. Avista will notify Customer in advance of such excavation and make every reasonable effort to avoid or minimize any dislocation of improvements within Customer's property. However, Customer is responsible for identifying or exposing any underground facilities not located by Avista prior to the start of work by Avista. In the event Customer fails to identify or expose such underground facilities, Customer will be responsible for the repair of such facilities, at Customer's sole expense.

10.0 Easements and Access to Property. Customer authorizes Avista or Avista's agents to do all work necessary on Customer's property to accomplish the installation, operation, inspection, replacement and maintenance (including without limitation, pruning and/or removing vegetation) of Avista's electrical facilities, and if requested by Avista, shall provide, without cost to Avista, easements in a form satisfactory to Avista, that provide for Avista's facilities to be located over, on, across and/or under Customer's property covering rights-of-way for the installation, operation, inspection, replacement, and maintenance of Avista's facilities. In the event Avista incurs fees to secure permits, right-of-ways, and inspections to access Customer's property, Customer shall reimburse Avista for the actual costs applicable for securing such permits, rights-of-way and inspections.

11.0 Indemnification. Subject to applicable law, Customer shall indemnify, hold harmless and defend Avista, its directors, officers, employees, and agents, from and against all claims, demands, suits, losses, expenses (including court costs and reasonable attorneys' fees), and damages ("Loss"), brought against or incurred by Avista resulting from, arising out of, or in any way connected with any act, omission, fault, or negligence of Customer or its employees, agents, subcontractors and suppliers of any tier. In the event that any such Loss is caused by the concurrent negligence of both Avista and Customer, including their employees, agents, suppliers and subcontractors, the Loss will be borne by Customer and Avista in the proportion that their respective negligence bears to the total negligence causing such Loss.

12.0 Miscellaneous Provisions.

12.1 Assignment by Customer. Customer shall not assign the Agreement or any right or interest in the Agreement without the prior written consent of Avista. Assignment without Avista's prior written consent will be voidable at Avista's option. No such assignment, with or without Avista's prior written consent, will relieve Customer from its responsibilities under this Agreement.

12.2 Severability. The invalidity or unenforceability of any provision of the Agreement will not affect any other provisions; the Agreement will be construed in all respects as if such invalid or unenforceable provisions were omitted.

12.3 Survival. Any provisions of the Agreement that, by their sense and context, are intended to survive performance by either or both Parties pursuant to the Agreement will survive the completion of performance and termination of the Agreement.

12.4 Governing Law and Venue. Any action at law or in equity to enforce the terms of the Agreement will be brought in Spokane County, Washington. The Agreement will be construed and interpreted in accordance with the laws of the State of Washington excluding any choice of law rules that may direct the application of laws of a jurisdiction other than Washington.

12.5 Electronic Signatures. Each party agrees that the electronic signatures of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means any electronic sound, symbol, or process attached to or logically associated with a record and executed and adopted by a party with the intent to sign such record, including facsimile or email electronic signatures.

13.0 This Agreement consists of the following documents which are (i) incorporated into the Agreement, (ii) listed in the descending order of precedence, and (iii) attached or referenced: this Electric Service Agreement and the Exhibits attached hereto.

14.0 This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall bind any of the Parties, unless reduced to writing and signed by each Party.

This Agreement has been signed by each Party's authorized representative on the date(s) set forth below.

Check # _____
Amount \$136,104.48
Previous Extension #: _____

Or Other: _____

Avista Corporation

Customer: Bonner County Road and Bridge

Signature

Signature

Rob Sherrill
Printed Name

Printed Name

Customer Project Coordinator
Job Title

Job Title

Date: _____
ESA#: 51706
Work Order #: 1027269014

Date: _____

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I. CUSTOMER INFORMATION

CUSTOMER, who is a(n): OWNER

Name: Bonner County Road and Bridge
 Mailing Address: C/O BONNER COUNTY
1500 HIGHWAY 2 STE 336
SANDPOINT, ID 83864
 Phone Number: (208) 255-5681

II. JOB INFORMATION

ELECTRIC _____ (Ft.) Overhead _____ Volts _____ Phase
 EXTENSION _____ (Ft.) Underground _____ Volts _____ Phase
 ELECTRIC _____ (Ft.) Overhead _____ Volts _____ Phase
 SERVICE _____ (Ft.) Underground _____ Volts _____ Phase

BUILDERS FEE: 0.00

TO SERVE: _____

LOCATED AT: 1314 ONTARIO ST

Name of Plat: _____

or Legal Description: _____

or Location: BONNER

Construction Contribution Scale _____

III. CONSTRUCTION CONTRIBUTIONS

CONSTRUCTION CONTRIBUTIONS

CUSTOMER NAME Bonner County Road and Bridge WORK ORDER# 1027269014
 MAILING ADDRESS C/O BONNER COUNTY
1500 HIGHWAY 2 STE 336
SANDPOINT, ID 83864

EXCEPTIONAL COST	Length	Rate Per Ft	Fixed Rate	Allowance	Totals
EXCEPTIONAL COST Boring/ Jacking	0	\$0.00	\$9,800.00	(\$0.00)	\$9,800.00
EXCEPTIONAL COST Traffic Control	0	\$0.00	\$10,000.00	(\$0.00)	\$10,000.00

EXCEPTIONAL COST - Total \$19,800.00

CUSTREQUEST	Length	Rate Per Ft	Fixed Rate	Allowance	Totals
CUSTREQUEST Customer Requested	0	\$0.00	\$116,304.48	(\$0.00)	\$116,304.48

CUSTREQUEST - Total \$116,304.48

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EXTENSION COST SUMMARY

Total Basic Costs:		\$0.00
Total Exceptional: Costs:		\$19,800.00
Allowances:		\$0.00
Total Cust. Requested Costs:		\$116,304.48
Total Cost Reductions:		\$0.00
Total Termination Costs:		\$0.00
Remaining Value:	0	
Removal Cost:	0	
Salvage Value:	\$0.00	
Share of Previous Extension:		\$0.00
	NET CUSTOMER COST	\$136,104.48

These costs are effective through Jan 5, 2024 12:00:00 AM , provided that the scope and character of the work do not change. Additional exceptional costs encountered during construction and/or changes requested by the customer will be borne by the customer. The maximum amount available for refund per the W.U.T.C. or I.P.U.C Schedule 051 is Maxrefund.

IV. SPECIAL PROVISIONS

Customer's Responsibilities

UNLESS SPECIFIED BELOW IN SECTION V, CUSTOMER WILL BE RESPONSIBLE FOR THE FOLLOWING CONDITIONS:

1.1 Customer warrants that, prior to the start of construction, the grading is or will be within six inches (6") of final grade. The cost of future changes to Avista's electrical facilities to accommodate location or grade changes will be borne by Customer.

1.2 Customer shall not make any changes in location of structures, streets, driveways, sidewalks, alleys or other paved areas shown in any drawings (incorporated into this Agreement by this reference) prepared in anticipation of the work applicable under the Agreement, nor pave any such areas until Avista has installed any necessary underground facilities.

1.3 Customer shall install terminal equipment necessary to attach to Avista's service connection(s) that is accordance with Avista's standards, which will be provided to Customer prior to the work being performed.

1.4 If Customer is required or chooses to provide a ditch and/or conduit for underground facilities it must meet the required Avista specifications. The customer ditch and conduit (Schedule 40 grey electrical conduit) and sand bedding, if required must be coordinated with Avista's scheduled work and inspected by an Avista representative. Customer is responsible for locates and permits prior to digging. Customer is responsible for backfilling after facilities are installed prior to the underground facilities being energized. Cost reductions will be applied for customer provided ditches and conduit.

1.5 Customer shall provide vaults, enclosures, concrete pads, handholes, conduit or ducts, and/or equipment protective barriers,

1.6 Conduit

1.7 Customer shall be responsible for complying with all final compaction requirements and codes.

V. EXCEPTIONS

NOTES: COSTS ARE FROM ACTUAL DESIGN IN DESIGNER

ESA#: 51706

Electric Service Agreement (Residential Customer WA/ID)

Electric Service Agreement Date: Jul 5, 2023
ESA No.: 51706

Expiration Date: Jan 5, 2024 12:00:00 AM
Work Order # 1027269014

This Electric Service Agreement (“Agreement”) is made between Avista Corporation dba Avista Utilities (“Avista”) and the party whose name appear in the signature block below, (“Customer”) (sometimes, individually, a “Party” and collectively, the “Parties”).

The Parties agree that:

1.0 Avista will provide and own the electric distribution facilities necessary to furnish electric service to the Customer at the single point(s) of delivery identified in Exhibit A (“Customer’s Premises”). Avista will make every reasonable effort to commence construction of such facilities within thirty (30) days after receipt of a copy of this Agreement signed by Customer, along with the payment of any applicable cost responsibility. Avista will install its electrical facilities using the method of construction it deems appropriate.

2.0 Term of Agreement. This Agreement will become effective when executed by both Parties and remain in effect until permanent service to the Customer has been connected.

3.0 Installation or Modification of Electric Service.

3.1. By signing this Agreement, Customer authorizes Avista or Avista’s agent to proceed with work necessary to accomplish the installation or modification of an electric service connection on Customer’s Premises

3.2 Customer grants Avista the right to remove or otherwise disturb lawns, shrubs, landscaping, driveways and sidewalks or other improvements on Customer’s Premises, as is reasonably necessary, for the purpose of installing, maintaining or removing Avista’s electric service facilities, and without any obligation on Avista to restore, repair or reimburse Customer for any resulting damages

3.3 Customer acknowledges that the installation or removal of electric service may result in the disruption of Customer’s facilities including, but not limited to, sprinkler systems, septic or sewer systems and underground household wiring and Avista is not responsible for any damage resulting from such disruption.

3.4. Customer acknowledges that in the event Customer requests that Avista install the facilities applicable under the Agreement during adverse ground/construction conditions (“Adverse Conditions”) including without limitation, frozen ground due to winter weather, Customer will be responsible for the repair of landscaping and/or other costs resulting from installation during such Adverse Conditions which will be listed as an Exceptional Cost under Exhibit A.

4.0 Avista will extend electric service to Customer’s Premises in accordance with its “Line Extension, Conversion and Relocation Schedule” (Schedule 51) filed with the applicable state commission.

5.0 Customer shall be responsible for any preparatory and/or finishing work, including staking, associated with the electric service applicable under this Agreement and such responsibilities will be described in the “Special Provisions/Scope of Work” section of Exhibit A. All such work must meet Avista’s specifications, pass Avista’s inspection and be coordinated with Avista’s scheduled work. Customer’s failure to properly perform any preparatory and/or finishing work may delay Avista’s ability to perform any work. Customer shall be responsible for any costs incurred by Avista due to Customer’s failure to properly perform any such preparatory and/or finishing work.

6.0 Compensation. Customer shall pay Avista the amount set forth in Exhibit A before Avista begins construction. In addition, Customer shall pay any Exceptional Costs encountered during construction and/or changes requested by the Customer. Customer’s cost responsibility will be calculated in accordance with and subject to Avista’s effective rates, rules and regulations in its state commission-approved tariffs in effect at the time of execution of this Agreement. Customer shall pay Avista for such cost responsibility prior to Avista installing the facilities applicable under this Agreement. Any applicable refunds will be calculated solely by Avista in accordance with such tariffs.

7.0 Customer must notify Avista in advance of the addition of any electric load to allow Avista adequate time to make any necessary modifications to its facilities. In the event Customer fails to provide Avista with the required notice and Avista's facilities are damaged as a result of Customer's increased load, the expenses associated with the repair of any damaged facilities shall be Customer's sole responsibility.

8.0 Notice of Encroachment. Customer is required to notify Avista in instances where Customer determines that a proposed building project on Customer's property may encroach on or cross over Avista's overhead or underground lines, meters and/or other facilities, prior to starting construction of the proposed project. All costs related to the subsequent relocation of any Avista facilities necessitated by such encroachment will be Customer's responsibility.

9.0 Underground Locates. Prior to doing any required excavating in connection with this Agreement, Avista will utilize the state-mandated one-call service to mark the location of other entities' underground utilities situation on Customer's property. Avista will notify Customer in advance of such excavation and make every reasonable effort to avoid or minimize any dislocation of improvements within Customer's property. However, Customer is responsible for identifying or exposing any underground facilities not located by Avista prior to the start of work by Avista. In the event Customer fails to identify or expose such underground facilities, Customer will be responsible for the repair of such facilities, at Customer's sole expense.

10.0 Easements and Access to Property. Customer authorizes Avista or Avista's agents to do all work necessary on Customer's property to accomplish the installation, operation, inspection, replacement and maintenance (including without limitation, pruning and/or removing vegetation) of Avista's electrical facilities, and if requested by Avista, shall provide, without cost to Avista, easements in a form satisfactory to Avista, that provide for Avista's facilities to be located over, on, across and/or under Customer's property covering rights-of-way for the installation, operation, inspection, replacement, and maintenance of Avista's facilities. In the event Avista incurs fees to secure permits, right-of-ways, and inspections to access Customer's property, Customer shall reimburse Avista for the actual costs applicable for securing such permits, rights-of-way and inspections.

11.0 Indemnification. Subject to applicable law, Customer shall indemnify, hold harmless and defend Avista, its directors, officers, employees, and agents, from and against all claims, demands, suits, losses, expenses (including court costs and reasonable attorneys' fees), and damages ("Loss"), brought against or incurred by Avista resulting from, arising out of, or in any way connected with any act, omission, fault, or negligence of Customer or its employees, agents, subcontractors and suppliers of any tier. the event that any such Loss is caused by the concurrent negligence of both Avista and Customer, including their employees, agents, suppliers and subcontractors, the Loss will be borne by Customer and Avista in the proportion that their respective negligence bears to the total negligence causing such Loss.

12.0 Miscellaneous Provisions.

12.1 Assignment by Customer. Customer shall not assign the Agreement or any right or interest in the Agreement without the prior written consent of Avista. Assignment without Avista's prior written consent will be voidable at Avista's option. No such assignment, with or without Avista's prior written consent, will relieve Customer from its responsibilities under this Agreement.

12.2 Severability. The invalidity or unenforceability of any provision of the Agreement will not affect any other provisions; the Agreement will be construed in all respects as if such invalid or unenforceable provisions were omitted.

12.3 Survival. Any provisions of the Agreement that, by their sense and context, are intended to survive performance by either or both Parties pursuant to the Agreement will survive the completion of performance and termination of the Agreement.

12.4 Governing Law and Venue. Any action at law or in equity to enforce the terms of the Agreement will be brought in Spokane County, Washington. The Agreement will be construed and interpreted in accordance with the laws of the State of Washington excluding any choice of law rules that may direct the application of laws of a jurisdiction other than Washington

12.5 Electronic Signatures. Each party agrees that the electronic signatures of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means any electronic sound, symbol, or process attached to or logically associated with a record and executed and adopted by a party with the intent to sign such record, including facsimile or email electronic signatures

13.0 This Agreement consists of the following documents which are (i) incorporated into the Agreement, (ii) listed in the descending order of precedence, and (iii) attached or referenced: this Electric Service Agreement and the Exhibits attached hereto.

14.0 This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall bind any of the Parties, unless reduced to writing and signed by each Party.

This Agreement has been signed by each Party's authorized representative on the date(s) set forth below.

Check # _____
Amount \$136,104.48
Previous Extension #: _____

Or Other: _____

Avista Corporation

Customer: Bonner County Road and Bridge

Signature

Signature

Rob Sherrill

Printed Name

Printed Name

Customer Project Coordinator

Job Title

Job Title

Date: _____

Date: _____

ESA#: 51706
Work Order #: 1027269014

Please Remit To:
Avista Utilities 100 N Lincoln, MSC-R13. Sandpoint, ID 83864

DRAFT

EXHIBIT (A) AVISTA COPY
Bill Type: C.I.A.C

I. CUSTOMER INFORMATION

CUSTOMER, who is a(n): OWNER

Name: Bonner County Road and Bridge
Mailing Address: C/O BONNER COUNTY
1500 HIGHWAY 2 STE 336
SANDPOINT, ID 83864
Phone Number: (208) 255-5681

II. JOB INFORMATION

ELECTRIC _____ (Ft.) Overhead _____ Volts _____ Phase
EXTENSION _____ (Ft.) Underground _____ Volts _____ Phase
ELECTRIC _____ (Ft.) Overhead _____ Volts _____ Phase
SERVICE _____ (Ft.) Underground _____ Volts _____ Phase

TO SERVE: _____
LOCATED AT: 1314 ONTARIO ST
Name of Plat: _____
or Legal Description: _____
or Location: BONNER
Construction Contribution Scale _____

III. CONSTRUCTION CONTRIBUTIONS

CONSTRUCTION CONTRIBUTIONS

CUSTOMER NAME Bonner County Road and Bridge WORK ORDER# 1027269014
MAILING ADDRESS C/O BONNER COUNTY
1500 HIGHWAY 2 STE 336
SANDPOINT, ID 83864

EXCEPTIONAL COST	Length	Rate Per Ft	Fixed Rate	Allowance	Totals
EXCEPTIONAL COST Boring/Jacking	0	\$0.00	\$9,800.00	(\$0.00)	\$9,800.00
EXCEPTIONAL COST Traffic Control	0	\$0.00	\$10,000.00	(\$0.00)	\$10,000.00

EXCEPTIONAL COST - Total **\$19,800.00**

CUSTREQUEST	Length	Rate Per Ft	Fixed Rate	Allowance	Totals
CUSTREQUEST Customer Requested	0	\$0.00	\$116,304.48	(\$0.00)	\$116,304.48

CUSTREQUEST - Total **\$116,304.48**

EXTENSION COST SUMMARY

Total Basic Costs:		\$0.00
Total Exceptional: Costs:		\$19,800.00
Allowances:Avista Copy		\$0.00
Total Cust. Requested Costs:		\$116,304.48
Total Cost Reductions:		\$0.00
Total Termination Costs:		\$0.00
Remaining Value:	0	
Removal Cost:	0	
Salvage Value:	\$0.00	
Share of Previous Extension:		\$0.00
NET CUSTOMER COST		\$136,104.48

These costs are effective through Jan 5, 2024 12:00:00 AM , provided that the scope and character of the work do not change. Additional exceptional costs encountered during construction and/or changes requested by the customer will be borne by the customer. The maximum amount available for refund per the W.U.T.C. or I.P.U.C Schedule 051 is Maxrefund.

IV. SPECIAL PROVISIONS

Customer’s Responsibilities

UNLESS SPECIFIED BELOW IN SECTION V, CUSTOMER WILL BE RESPONSIBLE FOR THE FOLLOWING CONDITIONS:

- 1.1 Customer warrants that, prior to the start of construction, the grading is or will be within six inches (6”) of final grade. The cost of future changes to Avista’s electrical facilities to accommodate location or grade changes will be borne by Customer.
- 1.2 Customer shall not make any changes in location of structures, streets, driveways, sidewalks, alleys or other paved areas shown in any drawings (incorporated into this Agreement by this reference) prepared in anticipation of the work applicable under the Agreement, nor pave any such areas until Avista has installed any necessary underground facilities.
- 1.3 Customer shall install terminal equipment necessary to attach to Avista’s service connection(s) that is accordance with Avista’s standards, which will be provided to Customer prior to the work being performed.
- 1.4 If Customer is required or chooses to provide a ditch and/or conduit for underground facilities it must meet the required Avista specifications. The customer ditch and conduit (Schedule 40 grey electrical conduit) and sand bedding, if required must be coordinated with Avista’s scheduled work and inspected by an Avista representative. Customer is responsible for locates and permits prior to digging. Customer is responsible for backfilling after facilities are installed prior to the underground facilities being energized. Cost reductions will be applied for customer provided ditches and conduit.
- 1.5 Customer shall provide vaults, enclosures, concrete pads, handholes, conduit or ducts, and/or equipment protective barriers,
- 1.6 Conduit
- 1.7 Customer shall be responsible for complying with all final compaction requirements and codes.

V. EXCEPTIONS

NOTES: COSTS ARE FROM ACTUAL DESIGN IN DESIGNER

ESA#: 51706

DRAFT



Jul 5, 2023 8:38:57 AM

Job Location: 521 S DIVISION AVE

ESA#:51705

Dear Customer,

Enclosed are two copies of Avista's Electric Service Extension Agreement for the above referenced property – one labeled "Avista Original" and the other, "Customer Copy".

After you have carefully reviewed all documents, please sign and date the documents where indicated, return the Avista Original and your money order, personal check, or cashier's check in the amount of \$0.00, if you have been notified that an up-front payment is required, in the envelope provided. Avista will schedule your job as soon as feasible pending

1. Completion of all customer onsite work and/or other obligations,
2. Avista's receipt of its copy of the signed Agreement,
3. If applicable, any required payment.

If you prefer to remit your payment via credit card, please be advised that an additional processing fee will apply. Please contact an Avista Customer Service Representative at 1-800-727-9170 extension 4717 for additional information.

If you request a copy of the fully executed Agreement, one will be sent to you.

Please feel free to contact me if you have any questions regarding this matter or if I can be of any further assistance.

Sincerely,

Rob Sherrill

Customer Project Coordinator



Sandpoint - Electric
100 N Lincoln, MSC-R13. Sandpoint, ID 83864
Phone: 208-265-6958
Cell:
Email: Rob.Sherrill@avistacorp.com

Electric Service Agreement (Residential Customer WA/ID)

Electric Service Agreement Date: Jul 5, 2023
ESA No.: 51705

Expiration Date: Jan 5, 2024 12:00:00 AM
Work Order # 1027276072

This Electric Service Agreement (“Agreement”) is made between Avista Corporation dba Avista Utilities (“Avista”) and the party whose name appear in the signature block below, (“Customer”) (sometimes, individually, a “Party” and collectively, the “Parties”).

The Parties agree that:

1.0 Avista will provide and own the electric distribution facilities necessary to furnish electric service to the Customer at the single point(s) of delivery identified in Exhibit A (“Customer’s Premises”). Avista will make every reasonable effort to commence construction of such facilities within thirty (30) days after receipt of a copy of this Agreement signed by Customer, along with the payment of any applicable cost responsibility. Avista will install its electrical facilities using the method of construction it deems appropriate.

2.0 Term of Agreement. This Agreement will become effective when executed by both Parties and remain in effect until permanent service to the Customer has been connected.

3.0 Installation or Modification of Electric Service.

3.1. By signing this Agreement, Customer authorizes Avista or Avista’s agent to proceed with work necessary to accomplish the installation or modification of an electric service connection on Customer’s Premises

3.2 Customer grants Avista the right to remove or otherwise disturb lawns, shrubs, landscaping, driveways and sidewalks or other improvements on Customer’s Premises, as is reasonably necessary, for the purpose of installing, maintaining or removing Avista’s electric service facilities, and without any obligation on Avista to restore, repair or reimburse Customer for any resulting damages

3.3 Customer acknowledges that the installation or removal of electric service may result in the disruption of Customer’s facilities including, but not limited to, sprinkler systems, septic or sewer systems and underground household wiring and Avista is not responsible for any damage resulting from such disruption.

3.4. Customer acknowledges that in the event Customer requests that Avista install the facilities applicable under the Agreement during adverse ground/construction conditions (“Adverse Conditions”) including without limitation, frozen ground due to winter weather, Customer will be responsible for the repair of landscaping and/or other costs resulting from installation during such Adverse Conditions which will be listed as an Exceptional Cost under Exhibit A.

4.0 Avista will extend electric service to Customer’s Premises in accordance with its “Line Extension, Conversion and Relocation Schedule” (Schedule 51) filed with the applicable state commission.

5.0 Customer shall be responsible for any preparatory and/or finishing work, including staking, associated with the electric service applicable under this Agreement and such responsibilities will be described in the “Special Provisions/Scope of Work” section of Exhibit A. All such work must meet Avista’s specifications, pass Avista’s inspection and be coordinated with Avista’s scheduled work. Customer’s failure to properly perform any preparatory and/or finishing work may delay Avista’s ability to perform any work Customer shall be responsible for any costs incurred by Avista due to Customer’s failure to properly perform any such preparatory and/or finishing work.

6.0 Compensation. Customer shall pay Avista the amount set forth in Exhibit A before Avista begins construction. In addition, Customer shall pay any Exceptional Costs encountered during construction and/or changes requested by the Customer. Customer’s cost responsibility will be calculated in accordance with and subject to Avista’s effective rates, rules and regulations in its state commission-approved tariffs in effect at the time of execution of this Agreement. Customer shall pay Avista for such cost responsibility prior to Avista installing the facilities applicable under this Agreement. Any applicable refunds will be calculated solely by Avista in accordance with such tariffs.

7.0 Customer must notify Avista in advance of the addition of any electric load to allow Avista adequate time to make any necessary modifications to its facilities. In the event Customer fails to provide Avista with the required notice and Avista's facilities are damaged as a result of Customer's increased load, the expenses associated with the repair of any damaged facilities shall be Customer's sole responsibility.

8.0 Notice of Encroachment. Customer is required to notify Avista in instances where Customer determines that a proposed building project on Customer's property may encroach on or cross over Avista's overhead or underground lines, meters and/or other facilities, prior to starting construction of the proposed project. All costs related to the subsequent relocation of any Avista facilities necessitated by such encroachment will be Customer's responsibility.

9.0 Underground Locates. Prior to doing any required excavating in connection with this Agreement, Avista will utilize the state-mandated one-call service to mark the location of other entities' underground utilities situation on Customer's property. Avista will notify Customer in advance of such excavation and make every reasonable effort to avoid or minimize any dislocation of improvements within Customer's property. However, Customer is responsible for identifying or exposing any underground facilities not located by Avista prior to the start of work by Avista. In the event Customer fails to identify or expose such underground facilities, Customer will be responsible for the repair of such facilities, at Customer's sole expense.

10.0 Easements and Access to Property. Customer authorizes Avista or Avista's agents to do all work necessary on Customer's property to accomplish the installation, operation, inspection, replacement and maintenance (including without limitation, pruning and/or removing vegetation) of Avista's electrical facilities, and if requested by Avista, shall provide, without cost to Avista, easements in a form satisfactory to Avista, that provide for Avista's facilities to be located over, on, across and/or under Customer's property covering rights-of-way for the installation, operation, inspection, replacement, and maintenance of Avista's facilities. In the event Avista incurs fees to secure permits, right-of-ways, and inspections to access Customer's property, Customer shall reimburse Avista for the actual costs applicable for securing such permits, rights-of-way and inspections.

11.0 Indemnification. Subject to applicable law, Customer shall indemnify, hold harmless and defend Avista, its directors, officers, employees, and agents, from and against all claims, demands, suits, losses, expenses (including court costs and reasonable attorneys' fees), and damages ("Loss"), brought against or incurred by Avista resulting from, arising out of, or in any way connected with any act, omission, fault, or negligence of Customer or its employees, agents, subcontractors and suppliers of any tier. In the event that any such Loss is caused by the concurrent negligence of both Avista and Customer, including their employees, agents, suppliers and subcontractors, the Loss will be borne by Customer and Avista in the proportion that their respective negligence bears to the total negligence causing such Loss.

12.0 Miscellaneous Provisions.

12.1 Assignment by Customer. Customer shall not assign the Agreement or any right or interest in the Agreement without the prior written consent of Avista. Assignment without Avista's prior written consent will be voidable at Avista's option. No such assignment, with or without Avista's prior written consent, will relieve Customer from its responsibilities under this Agreement.

12.2 Severability. The invalidity or unenforceability of any provision of the Agreement will not affect any other provisions; the Agreement will be construed in all respects as if such invalid or unenforceable provisions were omitted.

12.3 Survival. Any provisions of the Agreement that, by their sense and context, are intended to survive performance by either or both Parties pursuant to the Agreement will survive the completion of performance and termination of the Agreement.

12.4 Governing Law and Venue. Any action at law or in equity to enforce the terms of the Agreement will be brought in Spokane County, Washington. The Agreement will be construed and interpreted in accordance with the laws of the State of Washington excluding any choice of law rules that may direct the application of laws of a jurisdiction other than Washington.

12.5 Electronic Signatures. Each party agrees that the electronic signatures of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means any electronic sound, symbol, or process attached to or logically associated with a record and executed and adopted by a party with the intent to sign such record, including facsimile or email electronic signatures.

13.0 This Agreement consists of the following documents which are (i) incorporated into the Agreement, (ii) listed in the descending order of precedence, and (iii) attached or referenced: this Electric Service Agreement and the Exhibits attached hereto.

14.0 This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall bind any of the Parties, unless reduced to writing and signed by each Party.

This Agreement has been signed by each Party's authorized representative on the date(s) set forth below.

Check # _____
Amount \$0.00
Previous Extension #: _____

Or Other: _____

Avista Corporation

Customer: BONNER COUNTY EMS

Signature

Signature

Rob Sherrill
Printed Name

Printed Name

Customer Project Coordinator
Job Title

Job Title

Date: _____
ESA#: 51705
Work Order #: 1027276072

Date: _____

DRAFT

I. CUSTOMER INFORMATION

CUSTOMER, who is a(n): OWNER

Name: BONNER COUNTY EMS
 Mailing Address: SANDPOINT, ID 83864
 Phone Number: 208-255-5681

II. JOB INFORMATION

ELECTRIC _____ (Ft.) Overhead _____ Volts _____ Phase
 EXTENSION 110 (Ft.) Underground 12000/20780 Volts _____ 3 Phase
 ELECTRIC _____ (Ft.) Overhead _____ Volts _____ Phase
 SERVICE _____ (Ft.) Underground 120/208 Volts _____ 3 Phase

BUILDERS FEE: 0.00
 TO SERVE: COMM BLDG
 LOCATED AT: 521 S DIVISION AVE
 Name of Plat: _____
 or Legal Description: _____
 or Location: BONNER
 Construction Contribution Scale FEET

III. CONSTRUCTION CONTRIBUTIONS

CONSTRUCTION CONTRIBUTIONS

CUSTOMER NAME BONNER COUNTY EMS WORK ORDER# 1027276072
 MAILING ADDRESS SANDPOINT, ID 83864

BASIC COST	Length	Rate Per Ft	Fixed Rate	Allowance	Totals
BASIC COST Misc - See Note 1	0	\$0.00	\$50,358.23	(\$50,358.23)	\$0.00
BASIC COST - Total					\$0.00

DRAFT

EXTENSION COST SUMMARY

Total Basic Costs:		\$50,358.23
Total Exceptional: Costs:		\$0.00
Allowances:		-\$50,358.23
Total Cust. Requested Costs:		\$0.00
Total Cost Reductions:		\$0.00
Total Termination Costs:		\$0.00
Remaining Value:	0	
Removal Cost:	0	
Salvage Value:	\$0.00	
Share of Previous Extension:		\$0.00
	NET CUSTOMER COST	\$0.00

These costs are effective through Jan 5, 2024 12:00:00 AM , provided that the scope and character of the work do not change. Additional exceptional costs encountered during construction and/or changes requested by the customer will be borne by the customer. The maximum amount available for refund per the W.U.T.C. or I.P.U.C Schedule 051 is Maxrefund.

IV. SPECIAL PROVISIONS

Customer's Responsibilities

UNLESS SPECIFIED BELOW IN SECTION V, CUSTOMER WILL BE RESPONSIBLE FOR THE FOLLOWING CONDITIONS:

1.1 Customer warrants that, prior to the start of construction, the grading is or will be within six inches (6") of final grade. The cost of future changes to Avista's electrical facilities to accommodate location or grade changes will be borne by Customer.

1.2 Customer shall not make any changes in location of structures, streets, driveways, sidewalks, alleys or other paved areas shown in any drawings (incorporated into this Agreement by this reference) prepared in anticipation of the work applicable under the Agreement, nor pave any such areas until Avista has installed any necessary underground facilities.

1.3 Customer shall install terminal equipment necessary to attach to Avista's service connection(s) that is accordance with Avista's standards, which will be provided to Customer prior to the work being performed.

1.4 If Customer is required or chooses to provide a ditch and/or conduit for underground facilities it must meet the required Avista specifications. The customer ditch and conduit (Schedule 40 grey electrical conduit) and sand bedding, if required must be coordinated with Avista's scheduled work and inspected by an Avista representative. Customer is responsible for locates and permits prior to digging. Customer is responsible for backfilling after facilities are installed prior to the underground facilities being energized. Cost reductions will be applied for customer provided ditches and conduit.

1.5 Customer shall provide vaults, enclosures, concrete pads, handholes, conduit or ducts, and/or equipment protective barriers,

1.6 Conduit

1.7 Customer shall be responsible for complying with all final compaction requirements and codes.

V. EXCEPTIONS

NOTES: COST IS TAKEN FROM ACTUAL DESIGN IN DESIGNER

ESA#: 51705

Electric Service Agreement (Residential Customer WA/ID)

Electric Service Agreement Date: Jul 5, 2023
ESA No.: 51705

Expiration Date: Jan 5, 2024 12:00:00 AM
Work Order # 1027276072

This Electric Service Agreement (“Agreement”) is made between Avista Corporation dba Avista Utilities (“Avista”) and the party whose name appear in the signature block below, (“Customer”) (sometimes, individually, a “Party” and collectively, the “Parties”).

The Parties agree that:

1.0 Avista will provide and own the electric distribution facilities necessary to furnish electric service to the Customer at the single point(s) of delivery identified in Exhibit A (“Customer’s Premises”). Avista will make every reasonable effort to commence construction of such facilities within thirty (30) days after receipt of a copy of this Agreement signed by Customer, along with the payment of any applicable cost responsibility. Avista will install its electrical facilities using the method of construction it deems appropriate.

2.0 Term of Agreement. This Agreement will become effective when executed by both Parties and remain in effect until permanent service to the Customer has been connected.

3.0 Installation or Modification of Electric Service.

3.1. By signing this Agreement, Customer authorizes Avista or Avista’s agent to proceed with work necessary to accomplish the installation or modification of an electric service connection on Customer’s Premises

3.2 Customer grants Avista the right to remove or otherwise disturb lawns, shrubs, landscaping, driveways and sidewalks or other improvements on Customer’s Premises, as is reasonably necessary, for the purpose of installing, maintaining or removing Avista’s electric service facilities, and without any obligation on Avista to restore, repair or reimburse Customer for any resulting damages

3.3 Customer acknowledges that the installation or removal of electric service may result in the disruption of Customer’s facilities including, but not limited to, sprinkler systems, septic or sewer systems and underground household wiring and Avista is not responsible for any damage resulting from such disruption.

3.4. Customer acknowledges that in the event Customer requests that Avista install the facilities applicable under the Agreement during adverse ground/construction conditions (“Adverse Conditions”) including without limitation, frozen ground due to winter weather, Customer will be responsible for the repair of landscaping and/or other costs resulting from installation during such Adverse Conditions which will be listed as an Exceptional Cost under Exhibit A.

4.0 Avista will extend electric service to Customer’s Premises in accordance with its “Line Extension, Conversion and Relocation Schedule” (Schedule 51) filed with the applicable state commission.

5.0 Customer shall be responsible for any preparatory and/or finishing work, including staking, associated with the electric service applicable under this Agreement and such responsibilities will be described in the “Special Provisions/Scope of Work” section of Exhibit A. All such work must meet Avista’s specifications, pass Avista’s inspection and be coordinated with Avista’s scheduled work. Customer’s failure to properly perform any preparatory and/or finishing work may delay Avista’s ability to perform any work. Customer shall be responsible for any costs incurred by Avista due to Customer’s failure to properly perform any such preparatory and/or finishing work.

6.0 Compensation. Customer shall pay Avista the amount set forth in Exhibit A before Avista begins construction. In addition, Customer shall pay any Exceptional Costs encountered during construction and/or changes requested by the Customer. Customer’s cost responsibility will be calculated in accordance with and subject to Avista’s effective rates, rules and regulations in its state commission-approved tariffs in effect at the time of execution of this Agreement. Customer shall pay Avista for such cost responsibility prior to Avista installing the facilities applicable under this Agreement. Any applicable refunds will be calculated solely by Avista in accordance with such tariffs.

7.0 Customer must notify Avista in advance of the addition of any electric load to allow Avista adequate time to make any necessary modifications to its facilities. In the event Customer fails to provide Avista with the required notice and Avista's facilities are damaged as a result of Customer's increased load, the expenses associated with the repair of any damaged facilities shall be Customer's sole responsibility.

8.0 Notice of Encroachment. Customer is required to notify Avista in instances where Customer determines that a proposed building project on Customer's property may encroach on or cross over Avista's overhead or underground lines, meters and/or other facilities, prior to starting construction of the proposed project. All costs related to the subsequent relocation of any Avista facilities necessitated by such encroachment will be Customer's responsibility.

9.0 Underground Locates. Prior to doing any required excavating in connection with this Agreement, Avista will utilize the state-mandated one-call service to mark the location of other entities' underground utilities situation on Customer's property. Avista will notify Customer in advance of such excavation and make every reasonable effort to avoid or minimize any dislocation of improvements within Customer's property. However, Customer is responsible for identifying or exposing any underground facilities not located by Avista prior to the start of work by Avista. In the event Customer fails to identify or expose such underground facilities, Customer will be responsible for the repair of such facilities, at Customer's sole expense.

10.0 Easements and Access to Property. Customer authorizes Avista or Avista's agents to do all work necessary on Customer's property to accomplish the installation, operation, inspection, replacement and maintenance (including without limitation, pruning and/or removing vegetation) of Avista's electrical facilities, and if requested by Avista, shall provide, without cost to Avista, easements in a form satisfactory to Avista, that provide for Avista's facilities to be located over, on, across and/or under Customer's property covering rights-of-way for the installation, operation, inspection, replacement, and maintenance of Avista's facilities. In the event Avista incurs fees to secure permits, right-of-ways, and inspections to access Customer's property, Customer shall reimburse Avista for the actual costs applicable for securing such permits, rights-of-way and inspections.

11.0 Indemnification. Subject to applicable law, Customer shall indemnify, hold harmless and defend Avista, its directors, officers, employees, and agents, from and against all claims, demands, suits, losses, expenses (including court costs and reasonable attorneys' fees), and damages ("Loss"), brought against or incurred by Avista resulting from, arising out of, or in any way connected with any act, omission, fault, or negligence of Customer or its employees, agents, subcontractors and suppliers of any tier. In the event that any such Loss is caused by the concurrent negligence of both Avista and Customer, including their employees, agents, suppliers and subcontractors, the Loss will be borne by Customer and Avista in the proportion that their respective negligence bears to the total negligence causing such Loss.

12.0 Miscellaneous Provisions.

12.1 Assignment by Customer. Customer shall not assign the Agreement or any right or interest in the Agreement without the prior written consent of Avista. Assignment without Avista's prior written consent will be voidable at Avista's option. No such assignment, with or without Avista's prior written consent, will relieve Customer from its responsibilities under this Agreement.

12.2 Severability. The invalidity or unenforceability of any provision of the Agreement will not affect any other provisions; the Agreement will be construed in all respects as if such invalid or unenforceable provisions were omitted.

12.3 Survival. Any provisions of the Agreement that, by their sense and context, are intended to survive performance by either or both Parties pursuant to the Agreement will survive the completion of performance and termination of the Agreement.

12.4 Governing Law and Venue. Any action at law or in equity to enforce the terms of the Agreement will be brought in Spokane County, Washington. The Agreement will be construed and interpreted in accordance with the laws of the State of Washington excluding any choice of law rules that may direct the application of laws of a jurisdiction other than Washington.

12.5 Electronic Signatures. Each party agrees that the electronic signatures of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means any electronic sound, symbol, or process attached to or logically associated with a record and executed and adopted by a party with the intent to sign such record, including facsimile or email electronic signatures.

13.0 This Agreement consists of the following documents which are (i) incorporated into the Agreement, (ii) listed in the descending order of precedence, and (iii) attached or referenced: this Electric Service Agreement and the Exhibits attached hereto.

14.0 This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall bind any of the Parties, unless reduced to writing and signed by each Party.

This Agreement has been signed by each Party's authorized representative on the date(s) set forth below.

Check # _____
Amount \$0.00
Previous Extension #: _____

Or Other: _____

Avista Corporation

Customer: BONNER COUNTY EMS

Signature

Signature

Rob Sherrill

Printed Name

Printed Name

Customer Project Coordinator

Job Title

Job Title

Date: _____

Date: _____

ESA#: 51705

Work Order #: 1027276072

Please Remit To:

Avista Utilities 100 N Lincoln, MSC-R13. Sandpoint, ID 83864

DRAFT

I. CUSTOMER INFORMATION

CUSTOMER, who is a(n): OWNER

Name: BONNER COUNTY EMS
Mailing Address: _____
SANDPOINT, ID 83864
Phone Number: 208-255-5681

II. JOB INFORMATION

ELECTRIC _____ (Ft.) Overhead _____ Volts _____ Phase
EXTENSION 110 (Ft.) Underground 12000/20780 Volts _____ 3 Phase
ELECTRIC _____ (Ft.) Overhead _____ Volts _____ Phase
SERVICE _____ (Ft.) Underground 120/208 Volts _____ 3 Phase

TO SERVE: COMM_BLDG
LOCATED AT: 521 S DIVISION AVE
Name of Plat: _____
or Legal Description: _____
or Location: BONNER
Construction Contribution Scale FEET

III. CONSTRUCTION CONTRIBUTIONS

CONSTRUCTION CONTRIBUTIONS

CUSTOMER NAME BONNER COUNTY EMS WORK ORDER# 1027276072
MAILING ADDRESS SANDPOINT, ID 83864

BASIC COST	Length	Rate Per Ft	Fixed Rate	Allowance	Totals
BASIC COST Misc - See Note 1	0	\$0.00	\$50,358.23	(\$50,358.23)	\$0.00

BASIC COST - Total **\$0.00**

EXTENSION COST SUMMARY

Total Basic Costs:	\$50,358.23
Total Exceptional: Costs:	\$0.00
Allowances: Avista Copy	-\$50,358.23
Total Cust. Requested Costs:	\$0.00
Total Cost Reductions:	\$0.00
Total Termination Costs:	\$0.00
Remaining Value:	0
Removal Cost:	0
Salvage Value:	\$0.00
Share of Previous Extension:	\$0.00
NET CUSTOMER COST	\$0.00

These costs are effective through Jan 5, 2024 12:00:00 AM , provided that the scope and character of the work do not change. Additional exceptional costs encountered during construction and/or changes requested by the customer will be borne by the customer. The maximum amount available for refund per the W.U.T.C. or I.P.U.C Schedule 051 is Maxrefund.

IV. SPECIAL PROVISIONS

Customer’s Responsibilities

UNLESS SPECIFIED BELOW IN SECTION V, CUSTOMER WILL BE RESPONSIBLE FOR THE FOLLOWING CONDITIONS:

1.1 Customer warrants that, prior to the start of construction, the grading is or will be within six inches (6”) of final grade. The cost of future changes to Avista’s electrical facilities to accommodate location or grade changes will be borne by Customer.

1.2 Customer shall not make any changes in location of structures, streets, driveways, sidewalks, alleys or other paved areas shown in any drawings (incorporated into this Agreement by this reference) prepared in anticipation of the work applicable under the Agreement, nor pave any such areas until Avista has installed any necessary underground facilities.

1.3 Customer shall install terminal equipment necessary to attach to Avista’s service connection(s) that is accordance with Avista’s standards, which will be provided to Customer prior to the work being performed.

1.4 If Customer is required or chooses to provide a ditch and/or conduit for underground facilities it must meet the required Avista specifications. The customer ditch and conduit (Schedule 40 grey electrical conduit) and sand bedding, if required must be coordinated with Avista’s scheduled work and inspected by an Avista representative. Customer is responsible for locates and permits prior to digging. Customer is responsible for backfilling after facilities are installed prior to the underground facilities being energized. Cost reductions will be applied for customer provided ditches and conduit.

1.5 Customer shall provide vaults, enclosures, concrete pads, handholes, conduit or ducts, and/or equipment protective barriers,

1.6 Conduit

1.7 Customer shall be responsible for complying with all final compaction requirements and codes.

V. EXCEPTIONS

NOTES: COST IS TAKEN FROM ACTUAL DESIGN IN DESIGNER

ESA#: 51705



DRAFT

BONNER COUNTY FACILITIES

1500 Highway 2, Suite 101 • Sandpoint, Idaho 83864-1303
Phone (208) 255-5681 • Fax 844-965-9700 • www.bonnercountyid.gov

August 1, 2023
~~July 18, 2023~~

Facilities
Item #2

Memorandum

To: Commissioners

From: Teddi Lupton, Director

Re: Tree Removal

The Facilities and Engineering Departments are requesting approval to have Apex Tree service remove 3 trees on the 1500 Hwy 2 property. This is necessary in order for Avista to complete the power line relocation for the construction of EMS Station 1 and the DMV/Admin building remodel. The cost of the tree removal is \$8,650.00.

Distribution: Original to BOCC
Email copy to Teddi Lupton and Spencer Ferguson

Legal Review _____
Auditing ✓ _____

A suggested motion would be: Mr. Chairman based on the information before us I move that the County approve the removal of 3 trees by Apex Tree Service in the amount of \$8,650.00.

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steve Bradshaw, Chairman

Apex Tree Pro, LLC
1305 Wright Way
Sandpoint, ID 83864
208-304-3489
apextreepro@gmail.com



Estimate

ADDRESS

Bonner County Office Building
1500 US Hwy 2
Sandpoint, ID 83864

SHIP TO

Bonner County Office
Building
1500 US Hwy 2
Sandpoint, ID 83864

ESTIMATE # 0222

DATE 06/29/2023

DATE	DESCRIPTION	QTY	RATE	AMOUNT
06/29/2023	Tree removal *Removal of large red fir located beside sidewalk *Removal of large spruce tree and birch tree *Price includes removal of all trees, stump grinding, and cleanup of entire work area *Flagging will be provided by traffic corporation: we've scheduled three flaggers so we don't have to give them breaks throughout the day *Flagging costs: \$1650 EQUIPMENT *Lift *Grapple truck *Stump grinder	1	8,650.00	8,650.00

We accept payments via; cash, check, bank transfer, and credit/debit card with a 2.9% processing fee.
Please make all checks out to
* Apex Tree Pro LLC.*

SUBTOTAL	8,650.00
TAX	0.00
TOTAL	\$8,650.00

Accepted By

Accepted Date

Payment is due on scheduled service date.
Please be advised that we will charge interest on overdue invoices.



DRAFT

Bonner County Commissioners

1500 Hwy 2, Ste. 308 • Sandpoint, ID 83864 • Phone: (208) 265-1438

August 1, 2023
~~July 24, 2023~~

BOCC
1

Memorandum

To: Board of Commissioners

Re: Fairground/RV Campground Grant

Description: The board of county commissioners submitted a grant extension regarding the campground for the fairground. The extension application was denied in part due to the Fair board stating they did not want the grant.

Legal Review: _____

Distribution:

A suggested motion would be: Based on the information before the board of commissioners. I move that unless and until the fair board presents a plan requesting that the board of county commissioners apply for the RV Campground grant, that the board cease submitting the application for the grant

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steve Bradshaw, Chairman



DRAFT

Bonner County Commissioners

1500 Hwy 2, Ste. 308 • Sandpoint, ID 83864 • Phone: (208) 265-1438

August 1, 2023
~~July 24, 2023~~

Memorandum



To: Board of Commissioners

Re: ReZone Application

Description: The board of commissioner requested a zone change from the city of Sandpoint citing it was required. The city of Sandpoint recommended denial of the rezone citing various reasons to include the rezone devalues the counties property.

Legal Review: _____

Distribution:

A suggested motion would be: Based on the information before the board of commissioners. I move that board withdraw its application from the city of Sandpoint for the rezone.

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steve Bradshaw, Chairman



DRAFT

Bonner County Commissioners

1500 Hwy 2, Ste. 308 • Sandpoint, ID 83864 • Phone: (208) 265-1438

August 1, 2023
~~July 24, 2023~~



Memorandum

To: Board of Commissioners

Re: Engagement with Sewell Engineering

Description: Sewell Engineering was tasked to do a boundary line adjustment in addition to filing a request for a zone change with the city of Sandpoint. The city of Sandpoint recommended denial of the application.

Legal Review: _____

Distribution:

A suggested motion would be: Based on the information before the board of commissioners. I move that board disengage Sewell Engineering from working on the RV Campground for the fair at this time.

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steve Bradshaw, Chairman



DRAFT

Bonner County Commissioners

1500 Hwy 2, Ste. 308 • Sandpoint, ID 83864 • Phone: (208) 265-1438

August 1, 2023
~~July 24, 2023~~



Memorandum

To: Board of Commissioners

Re: Public Comment

Description: Bonner County Ordinance allows for public comment. Chapter 1-200 subsection B states that the purpose for the public comment segment of the board of county commissioners business meeting is to enable citizens with issues or concerns which they wish to bring to the boards attention and afford an opportunity for consideration on a future agenda for possible board action.

Legal Review: _____

Distribution:

A suggested motion would be: Based on the information before the board of commissioners. I move that we reinstate public comment effective immediately.

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steve Bradshaw, Chairman



DRAFT
BONNER COUNTY
EMERGENCY MANAGEMENT

1500 Highway 2 Suite 101, Sandpoint, Idaho 83864
Phone (208) 265-8867 Fax (208) 263-9084

August 1, 2023

Memorandum

Emergency
Management
Item #1

To: Commissioners

From: Bob Howard, Director

Re: Termination of Resolution #23-46 Declaration of Local Disaster Emergency

On Sunday June 4, 2023 Chairman Bradshaw made a verbal declaration of disaster for a threat to life and property in Bonner County as the result of culvert and road failure in the 5700 block of Dufort Road.

On June 5th, 2023, the Board of County Commissioners approved Resolution #23-46 pursuant to Idaho code 46-1011, and declared that a local disaster emergency exists in Bonner County, Idaho

The attached resolution is to revoke resolution #23-46 as there is no longer a threat to life and property in Bonner County regarding the Dufort Road culvert and road failure.

Approved by legal: _____

- Distribution:**
- 1 Original to Emergency Management
 - 1 Copy to the BOCC Office
 - 1 Copy to Road & Bridge

A suggested motion would be: **Mr. Chairman based on the information before us I move that the County approve Resolution #_____ and declare a local disaster emergency no longer exists in Bonner County, Idaho. This resolution Terminates Resolution #23-46.**

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steve Bradshaw, Chairman

RESOLUTION 23 -
DRAFT
EMERGENCY MANAGEMENT

**TERMINATION OF RESOLUTION 23-46 DECLARATION OF LOCAL DISASTER
EMERGENCY IN BONNER COUNTY, IDAHO**

WHEREAS, Idaho Code 46-1011 - LOCAL DISASTER EMERGENCIES states as follows:

- (1) A local disaster emergency may be declared only by a mayor or chairman of the county commissioners within their respective political subdivisions. It shall not be continued or renewed for a period in excess of seven (7) days except by or with the consent of the governing board of the political subdivision. Any order or proclamation declaring, continuing, or terminating a local disaster emergency shall be given prompt and general publicity and shall be filed promptly with the local county recorder.
- (2) The effect of the declaration of a local disaster emergency is to activate the response and recovery aspects of any and all applicable local or intergovernmental disaster emergency plans and to authorize the furnishing of aid and assistance thereunder.
- (3) No intergovernmental agency or official thereof may declare a local disaster emergency, unless expressly authorized by the agreement pursuant to which the agency functions. However, an intergovernmental disaster agency shall provide aid and services in accordance with the agreement pursuant to which it functions.

WHEREAS, there is no longer a threat to life and property in Bonner County due to culvert and road failure in the 5700 block of Dufort Road:

AND: the emergency response phase of the declared disaster no longer is in effect.

WHEREAS, the county is not requesting assistance from any other agencies.

NOW, THEREFORE, the Bonner County Board of Commissioners, by virtue of the authority vested in Section 46-1011 of the Idaho Code, do hereby find and declare a local disaster emergency no longer exists in Bonner County, Idaho. This resolution Terminates Resolution 23-46

NOW, THEREFORE, the Bonner County Board of Commissioners, by virtue of the authority vested in Section 46-1011 of the Idaho Code, do hereby find and declare a local disaster emergency no longer exists in Bonner County, Idaho.

ADOPTED as a Resolution of the Board of County Commissioners of Bonner County, Idaho upon a majority vote on the 1st day of August 2023.

BOARD OF BONNER COUNTY COMMISSIONERS

Steve Bradshaw, Chairman

Asia Williams, Commissioner

Luke Omodt, Commissioner

ATTEST: Michael W. Rosedale

By _____
Deputy Clerk

RESOLUTION 23-416
DRAFT
EMERGENCY MANAGEMENT

**DECLARATION OF A LOCAL DISASTER EMERGENCY
IN BONNER COUNTY, IDAHO**

WHEREAS, Idaho Code 46-1011 - LOCAL DISASTER EMERGENCIES states as follows:

- (1) A local disaster emergency may be declared only by a mayor or chairman of the county commissioners within their respective political subdivisions. It shall not be continued or renewed for a period in excess of seven (7) days except by or with the consent of the governing board of the political subdivision. Any order or proclamation declaring, continuing, or terminating a local disaster emergency shall be given prompt and general publicity and shall be filed promptly with the local county recorder.
- (2) The effect of the declaration of a local disaster emergency is to activate the response and recovery aspects of any and all applicable local or intergovernmental disaster emergency plans and to authorize the furnishing of aid and assistance thereunder.
- (3) No intergovernmental agency or official thereof may declare a local disaster emergency, unless expressly authorized by the agreement pursuant to which the agency functions. However, an intergovernmental disaster agency shall provide aid and services in accordance with the agreement pursuant to which it functions.

There is a threat to life and property in Bonner County as the result of culvert and road failure in the 5700 block of Dufort Road, and

WHEREAS this culvert and road failure has caused a long-term major road closure on a major county road and impacted the response for first responders and public transportation, and


WHEREAS, planning and mitigation efforts result in the immediate work effort to minimize the threat, and

WHEREAS, Chairman Bradshaw made a verbal declaration on Sunday June 4, 2023, at 8:24 AM.

NOW, THEREFORE, the Bonner County Board of Commissioners, by virtue of the authority vested in Section 46-1011 of the Idaho Code, do hereby find and declare a local disaster emergency exists in Bonner County, Idaho. This declaration is due to threat to life and property in Bonner County as the result of Culvert and road failure in Bonner County

ADOPTED as a Resolution of the Board of County Commissioners of Bonner County, Idaho upon a majority vote on the 5th day of June 2023.

BOARD OF BONNER COUNTY COMMISSIONERS


Steven Bradshaw, Chairman


Asia Williams, Commissioner


Luke Omodt, Commissioner

ATTEST: Michael W. Rosedale

By 
Deputy Clerk